



Procurement

**Local Government Association  
of South Australia**

# The Procurement Hub

**LGA Procurement eLearning Program** offers a 'right now' approach to delivering cost-effective training.

Learners can experience bite-sized modules, easily fitting into their daily work schedule. eLearning is a great way to provide a consistent message, is measurable and auditable with assessments checking for understanding and embedding learning.

LGA Procurement eLearning courses have been designed specifically for the South Australian local government sector.

Available now in our initial release:



## Procurement Essentials

Suitable for anyone who runs a quote or tender

This course provides practical and insightful training on the end to end procurement process. It includes an overview of procurement, methodology, the different approaches to engage suppliers, governance, ethics and legislation as well as evaluation and selection considerations.

It consists of four modules:

- Introduction to procurement
- Guiding principles
- The procurement process
- Evaluation to supplier engagement



## Contract Management Essentials

Suitable for anyone who manages a contract or supplier agreement

This course is designed to provide the learner with techniques and tools to effectively manage supplier relationships. Commencing with the key principles of contract management, the course covers planning, mobilisation and management of suppliers as well as the important step of exiting a supplier. This course has been designed to watch in it's entirety with one module complimenting another.



## Probity in Purchasing and Procurement

Suitable for anyone who purchases or signs off on purchasing

Probity is an essential part of procurement and purchasing. This course has been designed to provide learners with the fundamental information regarding probity, ethics and governance within the procurement process. it is recommended for anyone who purchases, manages contracts, raises purchase orders or authorises procurement and contract activity. It explores the key principles, why probity is important including the risks and includes real-life case studies

### YOUR INVESTMENT

Module	Less than 30 individuals - (exc GST)	More than 30 individuals - (exc GST)	Individual price (exc GST)
Procurement Essentials	\$2,000 per annum	\$3,000 per annum	\$200 per course
Contract Management Essentials	\$2,000 per annum	\$3,000 per annum	\$200 per course
Probity for Purchasing and Procurement	\$1,500 per annum	\$2,000 per annum	\$150 per course
Package of 3 courses	\$5,000 per annum	\$7,000 per annum	\$500 per package



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