



Minutes

Local Government Transport Advisory Panel

Thursday 1 June 2023 at 10.00am

Local Government House 148 Frome Street and via teleconference

1. Welcome

1.1 Acknowledgement of Country

Mr Andrew Wroniak assumed the role of Chairperson until Mayor Leon Stephens joined the meeting.

The Chairperson opened the meeting at 10:09am and welcomed members and LGA staff to the meeting. The Chairperson welcomed Mr Russell Troup to his first meeting.

1.2 Present and Apologies

Present

Mayor Leon Stephens	Chairperson/LGA Board Director (via Teams)
Mr Richard Dodson	Regional Council Representative
Mr Peter Tsokas	Greater Adelaide Council Representative
Mr Chris Dunn	Greater Adelaide Council Representative
Ms Bridget Mather	Regional Council Representative
Mr Peter Ilee	Minister for Local Government Representative (via Teams)
Mr Russell Troup	Proxy for the Minister for Transport Representative
Mr Andrew Wroniak	Proxy for the LGA Representative (Chairperson)

Non-voting observers

Ms Alyssa Bates	SLRP Coordinator
Ms Melanie Williams	EA to CEO and President (LGA) - <i>minutes</i>

Apologies

Nil.



1.3 Member's Declaration of Interest

Mr Richard Dodson declared a general Conflict of Interest related to Agenda Items 4.3 - Return of Unspent SLRP Funds and 5.1 - SLRP 2023-24 Grant Round Application Assessment.

Ms Bridget Mather declared a general Conflict of Interest related to Agenda Item 5.1 - SLRP 2023-24 Grant Round Application Assessment.

Mr Chris Dunn declared a general Conflict of Interest related to Agenda Item 5.1 - SLRP 2023-24 Grant Round Application Assessment.

1.4 Grounds for moving into confidence

Bridget Mather Moved Peter Tsokas Seconded that the LG Transport Advisory Panel consider the following items in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to these items to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers at the meeting, with the exception of LGA staff on duty, be excluded from attendance at the meeting:

1. Agenda Item 2.1 – Confidential Minutes of Previous Meetings
2. Agenda Item 5.1 – SLRP 2023-24 Ground Round Application Assessment

Carried

2. Confirmation of Minutes

2.1 Confidential Minutes of Previous Meetings

3. Business Arising

3.1 Resolutions and Actions from Previous Meeting

Bridget Mather Moved Peter Tsokas Seconded that the LG Transport Advisory Panel notes the progress with resolutions and actions resulting from the previous meeting.

Carried

Alyssa Bates advised the LGTAP that the LGA Representative would be appointed when the Director Policy recruitment is finalised.

3.2 LGTAP Work Plan

Richard Dodson Moved Chris Dunn Seconded that the LG Transport Advisory Panel notes the work plan for 2023-24.

Carried

4. Reports for Discussion

4.1 SLRP Project Reports and Acquittals

Richard Dodson Moved Bridget Mather Seconded that the LG Transport Advisory Panel:



1. Notes the Progress Reports received for the projects funded under the 2021-22 SLRP Grant round and 2022-23 SLRP Grant round.
2. Notes the Final Reports received for the projects funded under the 2021-22 SLRP Grant round and 2022-23 SLRP Grant round.
3. Notes commends provided by exception, as detailed in Table 2 to Table 7.

Carried

Key points of discussion included:

- Before 2020, grant management was contracted to an external consultant. As the Secretariat is now overseeing this function internally, a thorough review of previous grants is underway to ensure all projects are completed. Maintaining an accurate record of historic projects enables LGTAP to enhance project visibility and identify instances of repeated projects or projects that did not achieve their original outcomes.

LGTAP identified the following follow up actions:

- a. LGA Secretariat to write to councils with outstanding projects from the 2019 and 2020 SLRP Grant rounds to seek a declaration from the Councils to confirm that the projects are complete to finish the close out process.

4.2 SLRP Requests and Grantee Correspondence

10.26am Mayor Leon Stephens joined the meeting.

Peter Tsokas Moved Bridget Mather Seconded that the LG Transport Advisory Panel:

1. Approves the Change in Scope Application from Tatiara District Council, according to Item 10.2 of the SLRP Policy Manual.
2. Approves the Extension Requests, as per Table 1 and according to Item 9.4 of the SLRP Policy Manual.
3. Notes the extensions approved, as per Table 2 and according to Item 9.3 of the SLRP Policy Manual.
4. Request the LGA Secretariat to liaise with Department of Infrastructure and Transport asking them to explain circumstances regarding Naracoorte Lucindale Council's extensions and the implications should the project not be completed.

Carried

Key points of discussion included:

- The Panel reviewed each of the Extension Requests and Change in Scope Applications.
- LGTAP discussed the timeline of events for the Naracoorte Lucindale application; whether appropriate consultation and research had occurred prior to the commencement of the project. Environmental issues relating to local fauna were identified after works started which, if not resolved, means the project may not be able to continue.
- Stages 3 and 4 of Bratten Way are underway. It is understood that these stages were delayed in anticipation of a successful funding application for stage 5 to facilitate a



smooth transition when contractors and materials were available. Consistent updates are being provided.

LGTAP identified the following follow up actions:

- a. SLRP Coordinator to notify the Councils listed in Table 1 that their Extension Requests have been approved.
- b. SLRP Coordinator to notify the Tatiara District Council that its Change in Scope Applications has been approved.
- c. Peter Ilee to provide Russell Troup and LGTAP with chronology details for Naracoorte Lucindale project.

4.3 Return of Unspent SLRP Funds

10.40am Mayor Leon Stephens assumed the role of Chairperson.

Chris Dunn declared a general Conflict of Interest. He advised that he would manage this conflict by not participating in the discussion and abstaining to vote on this item.

Bridget Mather Moved Richard Dodson Seconded that the LG Transport Advisory Panel

1. Agrees that the unspent SLRP funds identified in Table 1 will be retained by Council, as per the Return of Unspent SLRP Funds Policy.
2. Agrees that the unspent SLRP funds identified in Table 2 will be recovered from Council, as per the Return of Unspent SLRP Funds Policy.

Carried

Key points of discussion included:

- The policy, now approved by the LGA Board of Directors is working well. A point of clarity to address in future revisions would be how to calculate return costs when projects are under budget – particularly when all funds are spent but a council's contribution is not.

The Chair reminded the members that the following item is being considered in confidence in accordance with Agenda Item 1.4. There were no observers present to leave.

5. Confidential Reports

5.1 SLRP 2023-24 Grant Round Application Assessment

6. Any Other Business

Nil.

7. Next Meeting

The LGTAP notes that the next meeting of the Local Government Transport Advisory Panel will be held in October 2023, with the date to be determined out-of-session.



8. Close

The Chairperson declared the meeting closed at 12:57pm and thanked committee members and LGA staff for their attendance.

Minutes confirmed

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Chairperson signature

27 September 2023

A handwritten signature in black ink, located in the bottom right corner of the page.