



Regional Capacity Building Allocations

2021-22 Annual Report

August 2022

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Background

The reporting requirements for ongoing allocations are outlined in section 3.2.3 and appendix A of the [LGR&DS Delivery Policy](#)

1. The Regional Capacity Building Allocations should be used to undertake projects and other related activities that are not able to be undertaken within existing funding bases.
2. The Regional Capacity Building Allocations should not be used for administration.
3. An annual report be provided to the Board (via the LGR&D Scheme Advisory Committee) regarding the activities on which the Regional Capacity Building Allocations funds have been used.
4. Any projects undertaken with the funding are to be shared with the other regions and the project outputs made available on the LGA website.
5. Funds be allocated to regions on the basis that their annual subscriptions for councils be at least maintained in real terms so that scheme funding does not substitute for financial support by councils to their regional associations.
6. Funding approved in one financial year may be extended to one further year. However, if the project is not commenced in the second year, the Advisory Committee must be consulted with an application for a further “rollover”.
7. Before payment of Regional Capacity Building Allocations in each new financial year, each region be asked to formulate an indicative scope of project work and budget; to be submitted to the LGA Secretariat for noting, with an opportunity to review the scope during the year and feedback to be provided by the Secretariat.
8. The Regional LGAs can allocate up to \$5,000 for activities that allow a response to emerging priorities on a discretionary basis.

Definitions (these will be included in the funding agreement)

Activities means action(s) that contribute to capacity building but are not associated with a defined project or program. Activities may be ad-hoc in nature or respond to an emerging or unanticipated priority.

Administration means anything that is considered core business for the Regional LGA and is not associated with a clear capacity building outcome. Examples of administration that meet this definition include the coordination of routine regional meetings and committees, salaries and wages for non-project related staff, service or technology subscriptions and organisational planning and development.

Capacity Building refer to the development of the local government sector, so that councils achieve more for their communities, and are equipped for the future. Key elements of capacity building include the strengthening of skills, knowledge and organisational capability, and the effective implementation of new structures, processes, and policy.

Project means any scope of work that is time-limited and has clearly defined aims and outputs associated with capacity building.

Program means a number of related projects with similar aims and outputs which is coordinated together to achieve capacity building outcomes. A program typically has a longer duration than projects, requiring funding and reporting to be apportioned over multiple years.

Project Management means the organisation of a project to ensure it achieves the desired outcomes, and usually involves planning, initiation, execution, monitoring, and closing.

Regional Capacity Building Allocations 2021-22 Annual Reports

Legatus (Central Region LGA) 2021-22 Annual Report

Funding available 2021-22	\$86,772.46
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Expenditure 2021-22

Project Activity

Please provide a description of the projects, programs and activities you undertook using your regional capacity building allocation and the expenditure of these activities.

Project Outcomes

Please show how the activities projects, programs contributed to the Principles and Purposes of the Scheme, and the Scheme Logic outcomes. (Available through the [LGR&DS website](#))

Project Activity	Outcomes	Expenditure Amount
Water / Climate Change Sustainability Hub Smart Irrigation System and Storm Water Harvesting	Regional Drought Resilience Planning Project - final draft completed and presented to the Legatus Group June 2022. Climate Changes Sector Agreement completed. Sustainability Hub - did not progress. Smart Irrigation projects commenced in Orroroo and Carrieton Council and Copper Coast (ongoing project) report provided to the Legatus Group June 2022 meeting. Stormwater Harvesting projects occurring in Copper Coast Council, Light Regional Council and Adelaide Plains Council (ongoing project) report provided to the Legatus Group June 2022 meeting.	\$17,350.00
Reconciliation Awareness	The Legatus Group - membership of the Northern and Yorke Landscape Board Aboriginal Engagement Committee - support financially for attendees from the 5 nations. Meetings held and a webinar held titled 'Owning our Future' Aboriginal Self-Determination Reform. Native foods and cultural awareness program being delivered in Hawker and Quorn to align with The Flinders Ranges Councils Quandong Festival. Waiting on responses to the Building Better Regions Fund Grant Application for a Cultural Awareness project that will focus on native plants / seeds for a bread making story telling project.	\$7,247.09
Community Development	Brighter Futures and Podcast project completed and regional community development forum being held 22 July 2022. Full report provided to the Legatus Group on the positive outcomes.	\$21,028.67

Volunteering	Ongoing – current discussions with Volunteering NT & SA and with SA Ambulance Service and linked with workforce development and support for health sector.	\$3,500.00
Disability Awareness	The Accessible Tourism Report for the 3 Yorke Peninsula Councils released and regional expo and forum held.	\$23,487.28
Conferences	The Legatus Group staged numerous conferences / forums in 2022 including: SA CWMS Conference Waste Forum Yorke Mid North Alliance Forum Regional Roads Accessible Tourism Community Development Forum Cultural Awareness Forum	\$4,151.71
Coastal Management	The legatus Group coordinated and assisted with the Northern and Yorke Landscape Board Resilient Coastal Ecosystems in Northern and Yorke Caring for our Coastal Way – Sustainable ways to showcase and protect our coast application was successful with a \$969,900 grant	\$5,000.00
Tourism Accessibility Mixed Reality	Refer items - on Disability Awareness and Community Development. The first of the MT Push all terrain outdoor wheelchairs has been delivered to YP Leisure Options as part of the project titled Opening the Door to Nature. This is a moderately scaled intervention free trial project that will provide the opportunity for people living with a disability to participate in and benefit from nature-based recreation with their families, carers and peers. Discussions have commenced with other possible trials in the Clare Valley and Southern Flinders.	\$0.00
IT Data gathering and digital research	Workshop held and 8 member councils now progressing with a Customer Service Requests - this is being led by Port Pirie Regional Council who have confirmed 8 councils who use the Synergy systems have expressed interested in further developing the Customer Requests solutions and this project is progressing. Report provided to the June 2022 Legatus Group meeting	\$10,000.00
Southern Flinders Tourism	The report has been completed and an on-line workshop was held for Mt Remarkable, Northern Areas and Port Pirie Regional Council. The podcast tour of the region has been completed.	\$10,000.00

Please explain how the outcomes of this project has been communicated with the councils in your region, other regional LGAs and the broader LG sector?

All projects are included in the Legatus Group agenda's with relevant reports provided. They are also reported in the bi-monthly Legatus Group CEOs newsletter and many are the subject of forums and workshops whilst also having some promoted on Legatus Group LinkedIn and Facebook pages. They are also the topic of Regional LGA EO forums and other Regional LGA EOs are provided with opportunity to promote within their members. They are also reported at SAROC meetings in the form of Regional LGA updates in their agenda. Approaches have been made for some of the projects to be showcased at LGA events and this has been taken up by LGA for the work on disability awareness. Several forums / workshops and conferences have been held across the region with open invite to all councils. Some of these have been promoted by the LGA also. The Legatus Group CEO attends member councils (15) subject to their invitation at least once a year but usually twice a year to provide updates.

Please explain how you have acknowledged the Local Government Research and Development Scheme as the funder of this work?

For the Regional Capacity Building program this is recognised through our annual reports and partnership approach by the Legatus Group with the LGA.

Please attached documents you would like the LGA to share with the sector

Please explain how the projects undertaken with the regional capacity building allocation funding have been evaluated and any outcomes of this evaluation,

The Legatus Group in 2021 - 2022 has undertaken an extensive review of its strategy and business plan including several workshops and surveys which included discussions on its projects. Reference groups are established for projects and some projects include feedback sessions. Many of the projects roll over into expanded projects based on the interest gained. There are also advisory committees and the Legatus Group CEOs forum.

Please upload a signed financial acquittal for 2021-22

Financial acquittal 20212022.pdf, Legatus Group - Profit and Loss with jobs - 30Jun22.pdf

Total Income	Total Expenditure	Carry Over Request
\$86,772.46	\$101,764.75	\$-14,992.29

Request for Carry Over funding to 2022/23

Please note that Legatus has advised the LGA secretariat that they have topped up the funding in order to be able to carry out all the 2021-22 priorities of the regional capacity building allocations.

I confirm that

The regional capacity building allocations have been spent in alignment with the funding conditions as outlined in the funding agreement., That the regional capacity building allocation funds have not been used for administration (as defined in the funding agreement).

Limestone Coast LGA 2021-22 Annual Report

Funding available 2021-22	\$56,528.00
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Expenditure 2021-22

Project Activity

Please provide a description of the projects, programs and activities you undertook using your regional capacity building allocation and the expenditure of these activities.

Project Outcomes

Please show how the activities projects, programs contributed to the Principles and Purposes of the Scheme, and the Scheme Logic outcomes. (Available through the [LGR&DS website](#))

Project Activity	Outcomes	Expenditure Amount
Destination Development strategy	Implementing the Destination Development Strategy, outcomes include implementing a social marketing strategy, a new website, increasing industry engagement (more than 80 operators attended the first industry engagement session) and implementing the Localis geotagging system for market intelligence. Overall we expended \$330,000 with the capacity-building allocation allowing us to experiment with the Localis Tool for the LC Region. We believe there may also be further opportunities for this product to inform road planning.	\$3,137.00
Sports Academy	The LCRSA is an incubator project where we are showcasing for regional SA the establishment of a Regional Sports Academy to enable regional youth an opportunity to compete with city youth on an equal footing. Success has been - five athletes receive SASI Scholarships, four of our Academy athletes represented the Pioneers Senior Men's team, multiple state and national representatives and working with elite sports in basketball, hockey, cycling including access to SASI testing and supporting other programs with the development of training videos for strength and conditioning training. We have also been able to expand the discussion with the ORSR on the benefits of continuing to strengthen sports club governance and assisting clubs secure grant funding. The results of this work, the performance of the LCRSA has been to scope a further project with the ORSR which has secured an additional \$300,000 over the next three years to expand and develop a sustainable sporting ecosystem for elite sports in regional centres.	\$24,632.00
Regional Leadership Program	This was a three year project to trial an immersive leadership program in a regional setting. Over the three years we graduated 45 participants many who have taken up leadership roles in organisations such as the RDALC and have also joined local government as employees. Participants contributed \$70,000, Sponsors \$100,000 towards the costs of the program. This trial and its success was the model used to lobby the State Government to support regional leadership programs across the state resulting in a \$2.0m investment in leadership, via RDA's across regional SA.	\$28,759.00

Please explain how the outcomes of this project has been communicated with the councils in your region, other regional LGAs and the broader LG sector?

Progress and outcomes has been communicated with the Limestone Coast Councils via social media, direct involvement in the projects and co-investment and through regular Board reports.

Progress has been communicated with other LGA's and the broader LG Sector via reports to regional Executive Officer meetings, SAROC reports and presentation on LCLGA activities and the information on LCLGA's projects to EPLGA (workshop) and MRLGA (presentation and report).

Please explain how you have acknowledged the Local Government Research and Development Scheme as the funder of this work?

To our members in our business plans and business planning process, end of financial year performance reports and annual reports. Most recently acknowledged in the end of financial year report and my Board paper to the LCLGA Board where the contribution was highlighted and discussed in the Board meeting. See the August 2022 Finance Board Paper with draft end of financial year and table showing the LGASA Capacity Building Grant contribution to the Destination Development Project, the Limestone Coast Regional Sports Academy and the LCLGA Leadership Program, as loaded in the Financial Acquittal.

Please attached documents you would like the LGA to share with the sector

Please explain how the projects undertaken with the regional capacity building allocation funding have been evaluated and any outcomes of this evaluation,

The outcomes have been evaluated based on their performance against the LCLGA Business Plan with both qualitative and quantitative measures. The regional capacity building allocation funding has been a part contribution to each of the above projects which has allowed the LCLGA to deliver more outcomes.

Project Evaluation - Please upload any additional documentation

Please upload a signed financial acquittal for 2021-22

6.0 Finance Report.pdf, LGASA Regional Capacity Building Report Declaration 2022.pdf

Total Income	Total Expenditure	Carry Over Request
\$56,528.00	\$56,528.00	\$0.00

Request for Carry Over funding to 2022/23

I confirm that

The regional capacity building allocations have been spent in alignment with the funding conditions as outlined in the funding agreement., That the regional capacity building allocation funds have not been used for administration (as defined in the funding agreement).

Southern and Hills LGA 2021-22 Annual Report

Funding available 2021-22	\$42,783.00
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Expenditure 2021-22

Project Activity

Please provide a description of the projects, programs and activities you undertook using your regional capacity building allocation and the expenditure of these activities.

Project Outcomes

Please show how the activities projects, programs contributed to the Principles and Purposes of the Scheme, and the Scheme Logic outcomes. (Available through the [LGR&DS website](#))

Project Activity	Outcomes	Expenditure Amount
S&HLGA Key Action Plan 2021-2022	See attached S&HLGA Board Monitor summary report	\$5,000.00
S&HLGA Regional Public Health Plan 2022-2027	Commenced the review and rewrite of the Regional Public Health Plan in accordance with the State Public Health plan and associated regulations. Driving better Public Health outcomes in the region. <ol style="list-style-type: none"> 1. Consultant EOI drafted and advertised 2. Evaluation completed and consultant appointed. 3. Contracts signed. 4. Review of existing plan and supporting industry literature completed. 5. Strategic workshop conducted. 6. First Draft prepared for consultation 7. Draft presented to Minister for approval for wider consultation See attachments: <ol style="list-style-type: none"> a. Summary of the Plan b. Plan Tasks and Timetable 	\$15,000.00
S&HLGA Resilient Hills and Coasts Climate Adaptation Plan and 2020-2025 Regional priorities	Continued the development and implementation of the Regional Climate Change program. Driving better risk management, adaptation and mitigation strategies for the region in relation to climate change impacts. <ol style="list-style-type: none"> 1. Six program committee meetings during 2021-2022, 15 July, 16 Sept, 9 Dec, 10 Feb 2022, 9 April and 9 June 2. New project Co-ordinator appointed. 3. Carbon Farming workshop/webinar undertaken 4. Application prepared and submitted for Federal funding for Community Resilience Study - bushfire & Biodiversity 6. Bushfire & Biodiversity Project successful in funding application. 7. project steering Committee formed. 8. 2 x project steering committee meetings 9. Consultant RFQ developed See attachment: Bushfire & Biodiversity project summary	\$14,000.00

S&HLGA 2030 Regional Transport Plan	Commenced the development of the next S&HLGA Regional Transport Plan for the period 2020-2030. this is the critical document to guide local government road funding and transport strategies in the region. 1. Continued liaison and meetings with HDS Aust Pty Ltd, the appointed consultant 2. Program committee meetings 1 Oct, 16 dec and 13 April	\$6,430.00
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Please explain how the outcomes of this project has been communicated with the councils in your region, other regional LGAs and the broader LG sector?

All program committee meetings Agendas and Minutes plus any program and special project reports are published on the S&HLGA Website.
The S&HLGA Key Annual Action Plan progress report is tabled and discussed at every S&HLGA Board Meeting.
The Regional LGA Executive Officers Management Group regularly meets to discuss and share information on their projects and programs. The Key outcomes from these meetings form the basis of a formal communique to SAROC

Please explain how you have acknowledged the Local Government Research and Development Scheme as the funder of this work?

The LGA is an acknowledged partner and the Capacity Grant is formally recognised in our Annual Budget and Key Action Plan progress report as well as our Annual Report.

Please attached documents you would like the LGA to share with the sector

RHC_Action Plan_2020-2025_2022 Update_Endorsed 8 April 2022.pdf, S&HLGA Regional Public Health Plan 2022-27 timetable .docx, Summary_Version_-_Draft_RPHP_2022-27.pdf

Please explain how the projects undertaken with the regional capacity building allocation funding have been evaluated and any outcomes of this evaluation,

The S&HLGA Board meets 6 times per year to report on and evaluate the Programs and Projects as articulated in its annual Key Action Plan aligned to its 4 year Business Plan.

Project Evaluation - Please upload any additional documentation

SHLGA Key Action Plan summary 2021-22 June 2022 update.pdf

Please upload a signed financial acquittal for 2021-22

Regional Capacity Grant Budget v Actual acquital.xlsx

Total Income	Total Expenditure	Carry Over Request
\$42,783.00	\$40,430.00	\$2,353.00

Request for Carry Over funding to 2022/23

We have experienced delays thus expenditure in the development of the S&HLGA Regional Public Health Plan 2022-2027 due to:
1. COVID impacts disrupting Project Steering Committee meeting schedules and pushed out our timetable for the finalisation of the new Plan
2. The change in State Government and consequent appointment of a new Minister for Health caused a major delay in the approval of a draft of our Plan for wider community consultation

I confirm that

The regional capacity building allocations have been spent in alignment with the funding conditions as outlined in the funding agreement., That the regional capacity building allocation funds have not been used for administration (as defined in the funding agreement).

Spencer Gulf Cities 2021-22 Annual Report

Funding available 2021-22	\$69,833.57
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Expenditure 2021-22

Project Activity

Please provide a description of the projects, programs and activities you undertook using your regional capacity building allocation and the expenditure of these activities.

Project Outcomes

Please show how the activities projects, programs contributed to the Principles and Purposes of the Scheme, and the Scheme Logic outcomes. (Available through the [LGR&DS website](#))

Project Activity	Outcomes	Expenditure Amount
Upper Spencer Gulf Regional Transport Infrastructure plan	HDS Australia engaged to develop scope of work to inform tender process Tender process undertaken and HDS Australia (working with Stantec) appointed to deliver project. Project initiated in June 2022 & start-up payment made (60% of total fee) Project due to be finalised by Oct 2022 and final payment (40% of total fee) paid on receipt of finalised report.	\$33,860.00
Implementation of key priorities as set out in the Spencer Gulf Cities Strategic Plan 2021-2025	Regional planning and priority setting process & reporting: Consultant (Jeff Tate) engaged to inform consideration of potential regional planning structure for SGC. Regional forums held with business & industry and community & essential services representatives to establish regional priorities and inform sector advocacy and support LG/State government regional planning. Regional priorities document currently being finalised. SA Govt (PLUS) developing a Structure Plan for USG. Housing survey report developed following consultation with industry, local government, community housing providers and recommendations developed to inform advocacy and action. (please refer https://upperspencergulf.com.au/key-documents/?wpfb_s=Housing+survey+report)	\$15,254.00

Please explain how the outcomes of this project has been communicated with the councils in your region, other regional LGAs and the broader LG sector?

The Board of Spencer Gulf Cities comprises the three Mayors of the member councils and the three CEOs are also members of the Board, in a non-voting capacity. Outcomes are shared with the Board via bi-monthly meeting agendas.

The CEOs/EOs of the regional LGAs also meet regularly to discuss issues of common

importance. Housing, workforce, infrastructure and planning have been key issues discussed regularly at these meetings. The housing survey report is available at https://upperspencergulf.com.au/key-documents/?wpfb_s=Housing+survey+report. A regional priorities document is currently being finalised.

Please explain how you have acknowledged the Local Government Research and Development Scheme as the funder of this work?

The LGRDS as a funder is recognised in agenda papers provided to the Board.
The above mentioned Housing survey report acknowledges the LGRDS funding as will the regional priorities report when finalised.

Please attached documents you would like the LGA to share with the sector

Spencer Gulf Cities Housing Survey Report - March 2022.pdf

Please explain how the projects undertaken with the regional capacity building allocation funding have been evaluated and any outcomes of this evaluation,

The SGC Board has discussed these projects at its meetings throughout 2021-22. SGC is focused on its role in advocating for regional priorities, informed by evidenced based regional planning and stakeholder engagement.

Project Evaluation - Please upload any additional documentation

Please upload a signed financial acquittal for 2021-22

20220722 Regional Capacity Building Allocations Financial Acquittal 2021-22.pdf

Total Income	Total Expenditure	Carry Over Request
\$69,833.57	\$49,114.00	\$20,719.57

Request for Carry Over funding to 2022/23

Carry over of funding is for the final payment to HDS Australia for delivery of the Upper Spencer Gulf Regional Transport Infrastructure plan \$20,720 (final 40% of total project fee of \$51800).

Supporting documentation - Carry over funding	20220610 - Ltr of Appt HDS Australia- SGC Reg Transport Plan.pdf
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I confirm that	The regional capacity building allocations have been spent in alignment with the funding conditions as outlined in the funding agreement., That the regional capacity building allocation funds have not been used for administration (as defined in the funding agreement).
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Eyre Peninsula LGA 2021-22 Annual Report

Funding available 2021-22	\$177,711.68
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Expenditure 2021-22

Project Activity

Please provide a description of the projects, programs and activities you undertook using your regional capacity building allocation and the expenditure of these activities.

Project Outcomes

Please show how the activities projects, programs contributed to the Principles and Purposes of the Scheme, and the Scheme Logic outcomes. (Available through the [LGR&DS website](#))

Project Activity	Outcomes	Expenditure Amount
Online Booking System for Campsites	<p>The \$10 honesty box for campsites has a chequered history and it has long been talked about that a better way would be to move to an online booking system for campsites on Eyre Peninsula. The EPLGA has a quote from Bookeasy, who do the online booking for National Parks and Wildlife in South Australia, to set up a similar system for Eyre Peninsula Councils. Bookeasy take a commission of 25 cents for a \$10 fee, the rest goes to Council.</p> <p>There is no cost to Councils to use the online booking system and opting in is voluntary. Training is included on how to upload campsite pictures, descriptions, do refunds, amendments, administration, and running returns. Councils will be able to keep their listings up to date and manage their rates and availability as needed. For simplicity the EPLGA will be the single merchant in the first instance to take credit card payments or PayPal payments. Transparent reporting is available to Councils with the click of a button and funds will be transferred to Council quarterly or as the need arises. Reports including resourcing to manage the system will be reported to the CEO Committee and EPLGA Board quarterly.</p> <p>Bookeasy Licence & Implementation: \$8,500 (ex-GST)</p> <p>The upfront Licence and Implementation Fee covers training, implementation, and system configuration. This would cover training LGA staff in Bookeasy Finance and Booking Administration, as well as training for Councils (webinar format) on how to update their own campsite listings.</p> <p>Monthly Service Fees: \$500 or 2.5% of bookings (ex-GST) - whichever is greater between the two. The monthly service fees cover ongoing support, system optimisation, and continual reinvestment into the system architecture.</p> <p>The Bookeasy online booking platform is owned and operated by the EPLGA on behalf of member Councils. 100% of the funds collected are returned to Council minus credit card fees (25 cents per booking) and Bookeasy fees (%2.5 – deferred for pilot). The Bookeasy platform setup costs and pilot fees (approx. \$10k) were paid for by Regional Development Australia Eyre Peninsula. DC Council of Elliston are participating in the online booking pilot as part of the Eyes on Eyre Project managed by RDAEP.</p> <p>Bookings start at www.eyrepeninsula.com/camping</p>	\$10,103.00

	<p>Online booking of campsites, pilot with DC Elliston. DC Elliston, RDAEP, EP Landscape Board and EPLGA with the support of Department of Environment and Water (DEW) have completed the pilot online booking system of two campsites, Sheringa Beach and Walker's Rock. The booking system used for DC Elliston is the same used for the State's National Parks providing a consistent look and feel for campers. Included in this agenda are updates from RDAEP and EP Landscapes that include an overview of the work undertaken to make the project a success. DC Elliston will also be providing an update. EPLGA receive all monies from campers and transfer the total amount to DC Elliston each month. There have been challenges learning new finance and booking systems and reconciling hundreds of small transactions. DC of Elliston is on track to increase revenue by 100% from \$41,000 pa to over \$80,000 per annum with no collection of cash, and improved standards of behaviour at campsites.</p>	
<p>EPLGA Strategic Plan</p>	<p>Feedback from the consultation on the EPLGA annual Business Plan was overwhelmingly in favour of developing a four year EPLGA strategic plan. After consulting the EPLGA Board and CEOs, a select group of consultants were sent a Request for Quote (RFQ). A separate outcomes report is attached.</p> <p>That the EPLGA Board notes that Jeff Tate Consulting was the successful quote selected by a CEO sub-committee to complete the proposed EPLGA Strategic Plan 2022-2026.</p> <p>A Request for Quote was sent to a select group of three consultants to complete the proposed EPLGA Strategic Plan 2022-2026. A CEO sub-committee of Deb Larwood, Rob Donaldson and EPLGA EO Peter Scott assessed the quotes received and deemed that Jeff Tate Consulting was successful in securing the work.</p> <ul style="list-style-type: none"> • Project governance – the project brief states that the consultant will: <ul style="list-style-type: none"> o work directly with LGA Mayors (the EPLGA Board), other elected members and CEOs through a facilitated workshop(s) to develop a strategic narrative for the organisation o report directly to the Executive Officer of the EPLGA o obtain advice on overall strategic direction from the CEO Network Group (Constituent LGA CEOs), which will also monitor progress • Familiarisation – to include: <ul style="list-style-type: none"> o review of key EPLGA documents o discussions with the Executive Officer • Information gathering – to include: <ul style="list-style-type: none"> o desktop research on matters affecting regions in general and Eyre Peninsula in particular o scan of key Council documents and those of other organisations such as Regional Development Australia Eyre Peninsula o survey of the Constituent Council CEOs o structured interview with each Mayor of the Constituent Councils o workshop and ongoing communication with the CEO Network Group o workshop with Mayors, other Elected Members and CEOs of the Constituent Councils • Framing of the Strategic Plan which would happen progressively during the project, with an early focus being on the style of document that will be most fit for purpose. A framework we have found useful for 	<p>\$14,000.00</p>

	<p>organisations such as EPLGA is shown below.</p> <p>Purpose – Key Influences – Strategic Direction- Themes and Objectives – Priority Actions</p> <ul style="list-style-type: none"> • Plan and covering report preparation – to include: <ul style="list-style-type: none"> o draft Strategic Plan at a point in the project to be determined o final Plan after feedback on the draft. <p>Strategic Plan</p> <p>The Strategic Plan project is funded by LGASA Regional Capacity fund. Led by consultant Jeff Tate, it has had extensive input from Eyre Peninsula Mayors and Council CEOs.</p> <p>The Strategic Plan project has four elements:</p> <ol style="list-style-type: none"> 1) Familiarisation – review of key EPLGA documents, discussions with the Executive Officer 2) Information gathering 3) Progressive framing of the Plan 4) Presentation of a draft Plan and, after feedback, the final version. <p>PROGRESS</p> <p>All four elements will continue throughout the project as additional information and views come to hand. It has been helpful to also be considering the concept of a Joint Planning Board (under a Planning Agreement with the Minister for Planning) and shared services for the Eyre Peninsula Councils. The processes and information gathered from those other projects have informed aspects of the framing and draft content for the Strategic Plan.</p> <p>As can be seen, the starting point is the Purpose of the EPLGA which has been summarised down to five points from the eight (lengthy) statements in the Charter:</p> <ol style="list-style-type: none"> 1. Working with the South Australian Local Government Association (SA LGA) to achieve its objectives. 2. Acting as a forum for the Eyre Peninsula Councils to consider matters of common interest. 3. A structure for the Eyre Peninsula Councils to work together. 4. Working with other levels of government for the benefit of the Region. 5. Seeking to ensure the wellbeing of the Region and making best use of the Region’s resources. <p>Surveys of the Mayors and CEOs of the Constituent Councils provided clarity about commonalities and differences in views about particular matters. Some of the key points from the surveys were discussed at separate workshops with the Mayors and CEOs on 26 and 27 October 2021. Those discussions helped shape the themes and priority actions.</p> <p>The ‘work in progress’ themes for drafting are:</p> <ul style="list-style-type: none"> • Refine governance arrangements • Assist collaboration between Constituent Councils • Develop and evolve key relationships. <p>The intention is to include objectives and performance measures for each theme and also priority actions that include, for each action, the role (Initiator, Advocate, Facilitator), why, how, when and who. Given the small size of the organisation and the amount of work in some of the priority actions it will be important to (a) ensure they can all be achieved in the three year period of the Plan and (b) schedule them for implementation over</p>	
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	<p>the life of the Plan rather than loading up year 1. A small reference group of the Executive Officer and three Council CEOs has been formed to assist with the later stages of the project. Draft EPLGA Strategic Plan for Consultation The Eyre Peninsula Local Government Association (EPLGA) engaged Jeff Tate to consult with members to produce a draft EPLGA Strategic Plan 2022-2025. This Strategic Plan has been developed with the EPLGA Board to guide its activities and communicate its strategic directions and priority actions for the period 2022 to 2025. The structure of the Plan builds from PURPOSE to consideration of KEY INFLUENCES on the Association's activities, to STRATEGIC DIRECTIONS to be followed, to our OBJECTIVES grouped under three THEMES which will be achieved through progressing our 12 PRIORITY ACTIONS. The EPLGA Strategic Plan is complete and published online http://eplga.com.au/publications-2/</p>	
<p>Partnership approach to Regional Eyre and Western Plan</p>	<p>The EPLGA EO and Jeff Tate met with Directors and Planners from the Planning and Land Use services branch of the Attorney General's Department in October. Coupled with regional LGA discussions on a partnership approach and workshops with Eyre Peninsula CEOs and Mayors, a draft letter to the Minister of Planning with regards to a partnership approach to Eyre and Western Regional Plan was created for Board consideration.</p>	<p>\$3,000.00</p>
<p>Shared Services</p>	<p>Shared Services is a LGASA Regional Capacity funded project. The Project Sponsor is Justin Commons, CEO of the City of Whyalla, and the project is delivered collectively by the EPLGA CEO Committee led by consultant Jeff Tate. The Shared Services Project has five stages: 1) Building a shared understanding and identifying what may work. 2) Agreeing on and establishing a small number of pilot services for analysis. 3) Undertaking Business Case Analyses (BCAs) for the pilot services. 4) Considering the BCAs and determining a path forward. 5) Draft, then final Report. PROGRESS Stages 1 and 2 have been completed. From these stages the services selected to be considered through a BCA template of Jeff Tate Consulting, adapted for the specific circumstances for the Eyre Peninsula Councils are Environmental Health, Building, Planning, and Strategic procurement. The BCA template has three parts: Part A - SITUATIONAL ANALYSIS (prepared by the consultants in conjunction with Working Groups of representatives of each Council) • current services for each Council, what the services involve for each Council, documented or implied service standards, how the services are currently provided, plant and equipment used, expenditure and income, strengths and weaknesses of current service delivery arrangements • objectives and weightings of each Council for a potential service • identification and assessment of the shared service or other collaborative opportunities • selection of the preferred option. Part B – SHARED SERVICE DESIGN (prepared by the consultants in conjunction with Working Groups of representatives of each Council) • description of the proposed shared service/s or other forms of</p>	<p>\$32,781.00</p>

	<p>collaboration</p> <ul style="list-style-type: none"> • how legacy issues are to be managed • structure and working arrangements • resourcing • plant and equipment • start-up costs • risks and opportunities • implementation plan. • annual budget <p>Part C – ASSESSMENT AND RECOMMENDATIONS (prepared by the consultants in conjunction with the CEOs of the Councils)</p> <ul style="list-style-type: none"> • assessment against objectives • preparedness assessment • recommendations. <p>The first three services have progressed to the most resource intensive part of the project which is the gathering and documentation of detailed data and information from the 11 Councils to include in Part A. Workshops are to be held at Wudinna on 23 and 24 November 2021 to review and validate the data and information gathered and work through the remaining aspects of Part A and some early work on Part B.</p> <p>At the end of Part A, the CEOs will review the findings before Part B commences. Part B will involve further workshops which are likely to be online.</p> <p>A different approach will be taken for strategic procurement given the detailed work on procurement by ArcBlue in 2014 for ten of the 11 Councils. The intention is that a workshop be held with the CEOs to review the findings of the ArcBlue report and identify opportunities to progress the recommendations (or variations of them) through a procurement working group with a life expected to be about 12 months.</p> <p>In consultation with member Councils, Jeff Tate has written draft EP Shared services business case analyses (Part A) for Environment Health, Building and Planning. These drafts have been forwarded to Council staff in advance of a workshop with EP CEOs on Friday 18 February 2022 in Port Lincoln. Consideration of which shared service opportunities will be taken to the next stage (Part B Design of the BCA) was decided and the working groups involved to complete Part B. Paul Sutton, CEO of the City of Charles Sturt, shared his experiences with the delivery of shared services at the CEO workshop. Jeff Tate will provide and update at the Board meeting on February 28, 2022.</p> <p>Shared Services</p> <p>Jeff Tate has completed the following documents for consultation with EP CEOs:</p> <ol style="list-style-type: none"> 1. REPORT: COLLABORATION AND SHARED SERVICE OPPORTUNITIES - ENVIRONMENTAL SERVICES 2. EYRE PENINSULA COUNCILS SHARED SERVICES PROJECT WORKING PAPERS 3. EYRE PENINSULA COUNCILS SHARED SERVICES PROJECT: WORKING DRAFT ENVIRONMENTAL HEALTH ACTIVITY GUIDELINES <p>The report is in 'CEO consultation draft' form with the final version to be issued after a June 2, 2022 workshop with the CEOs. The other two documents are in their final form, with some room to still adjust if necessary. The Working Draft Environmental Health Activity Guidelines document is largely complete and requires validation and possibly further detail from the</p>	
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	<p>EHOs in the region.</p> <p>Jeff reports that: there are definite opportunities for the EP Councils in further collaboration (including shared services for Environmental Health and Building). In relation to shared services, it will be helpful to look at things from the perspectives of both the potential host Councils as well as the potential recipient Councils. Some compromises and adjustments may be required along the way but the options modelled in the report would have an underpinning of robust and sustainable models of service provision based on a partnering relationship rather than a transactional one.</p> <p>Eyre Peninsula Regional Strategic Waste and Resources Strategy Sustainable Solutions have been engaged to develop an EP Regional Strategic Waste and Resources Strategy. A progress report has been submitted for consideration by the CEO Committee.</p> <p>In summary, 42 site visits and meetings have been undertaken and works in progress include:</p> <ul style="list-style-type: none"> - A summary of EP council data in waste & resources management - Waste and recycling services matrix EP councils, including contracts - Review and cross-reference Council's strategic plans, objectives and goals for service delivery, sustainability and circular economy - Comparison to best practice waste and recycling service options - Progress on EPA compliance matters - Cross-reference above with relevant EPA and GISA documents <p>Initial findings, collaborative opportunities, and key opportunities for improvements, resource recovery and market developments on the EP, including business cases was discussed with Council CEOs on June 2, 2022.</p>	
<p>Regional Road Action Plan</p>	<p>Fit-for-Purpose Assessments</p> <p>For each road identified as Regionally significant (Level 1) or Locally significant (Level 2), Councils were asked to advise on whether or not the road was considered to be 'Compliant' with the 'Fit-for-Purpose' guidelines provided by the Local Roads Advisory Panel in each of the four key categories;</p> <ul style="list-style-type: none"> • Speed Environment • Dimensions • Geometry • Strength/Durability <p>Where, the road (or a section of the road) was considered non-compliant in a category, Councils were asked to advise whether they believed the deficiency was 'Minor' or 'Major' according to the definitions below;</p> <ul style="list-style-type: none"> • A "Minor Deficiency" is defined as failing to meet the fit-for-purpose standard, but not in such a way as to affect the functional performance of the road or its inherent safety for the road user or its economic value to council and the community. • A "Major Deficiency" is defined as failing to meet the fit-for-purpose standard to such a degree that the road is unable to safely and/or economically perform its purpose(s), requiring constant intervention by the responsible Council using a suitable risk mitigation strategy. Such intervention may include a recognised need for more major works in the short term to maintain a fit-for-purpose level. <p>Information was also sought on the nature of the deficiency. The template used is provided as Appendix B (http://eplga.com.au/publications-2/).</p> <p>Following the fit-for-purpose assessments, each regional route (or section</p>	<p>\$15,150.00</p>

	<p>of route) is listed on one of the following three action plans. These Action Plans will support the ongoing process of prioritising road upgrade projects and funding submissions, such as for the Special Local Roads Program (SLRP), on a Region wide basis.</p> <p>Action Plan 1 – Immediate Priority (0 to 3 Years)</p> <p>Roads on this list are level 1 regional routes, and the following criteria must be met to be eligible for entry into Action Plan 1;</p> <ul style="list-style-type: none"> • exhibiting one or more deficiencies in fit-for-purpose standards, • Upgrade of the roads must be included in the council’s three-year capital works programs, • Actual traffic count data for the route must be available, and • Equivalent standard axles (ESA’s) must be accurately calculated for freight routes. <p>Methodology for determining ESA’s is described in AUSTROADS Guide to pavement Technology Part 2.</p> <p>If roads on this list extend across more than one Council area, there must be a written agreement between the subject Councils on the regional priority of the road, the need for the upgrade and the proposed standard/extent of the upgrade.</p>	
SACCA	<p>Based on the mounting challenges facing coastal Councils and strong demand from the local government sector for a more collective approach, the ‘South Australia Coastal Councils Alliance’ was formed in 2018 and formally launched in October 2019 with the initial objectives of providing;</p> <ol style="list-style-type: none"> 1. An informed, coordinated advocacy voice: and, 2. a forum for information sharing and networking on coastal management issues facing Councils across SA. <p>Funding to date included the LGA Research & Development Scheme, regional LGAs and the Metropolitan Seaside Councils Committee group during 2018-19. In 2020 the Coast Protection Board provided funding to support the cooperation and collaborative effort between State and Local Government.</p> <p>DETAIL:</p> <p>The SACCA proposed funding equates to \$50,000 from the 26 regional coastal Councils (approx. \$2,000 pa for regional, and \$2,500 pa for metropolitan councils).</p> <p>For the EPLGA Western Zone, Coastal Councils are Franklin Harbour, Cleve, Tumby Bay, Port Lincoln, Lower Eyre, Elliston, Streaky Bay and Ceduna (Whyalla is in the Northern Zone).</p>	\$16,000.00
Eyre Peninsula Waste and Resources Strategy	<p>Relevant Eyre Peninsula waste documents considered:</p> <ul style="list-style-type: none"> • 2004 Eyre Peninsula Waste strategy • 2006 Waste Forum proceedings • 2008 Whyalla Kerbside audit • 2017 Port Lincoln Kerbside audit • 2020 rawtec Regional SA Waste and Resource Recovery Background Report. <p>The 2022 Eyre Peninsula Waste Strategy objectives:</p> <ul style="list-style-type: none"> • Audit of waste contracts and waste management 	\$4,398.00

	<ul style="list-style-type: none"> • Identify opportunities for industry cooperation in organic waste circular economy • Identify opportunities for Councils work together • Identify pathway for compliance with EPA regulations • 2-year action list and recommendations (as part of a 10 year plan) <p>Sustainable Solutions has been engaged to do the work and will begin with a stocktake and Council interviews.</p>	
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Please explain how the outcomes of this project has been communicated with the councils in your region, other regional LGAs and the broader LG sector?

Written presentations at Quarterly EPLGA Board meetings.
Workshops during the financial year with Consultants.
Updates to Regional Roundup in SAROC reporting.

Please explain how you have acknowledged the Local Government Research and Development Scheme as the funder of this work?

Local Government Research and Development Scheme attributed as funding provider in all written updates to Council.

Please attached documents you would like the LGA to share with the sector

Please explain how the projects undertaken with the regional capacity building allocation funding have been evaluated and any outcomes of this evaluation,

All projects are approved by and evaluated by EPLGA Board and noted in minutes.

Project Evaluation - Please upload any additional documentation

Please upload a signed financial acquittal for 2021-22

Regional Capacity EPLGA acquittal 2021 22.pdf

Total Income	Total Expenditure	Carry Over Request
\$177,711.68	\$95,432.00	\$82,279.68

Request for Carry Over funding to 2022/23

Continuation of projects that are continuing:

1. Shared Services
2. Waste and Resources Strategy for Eyre Peninsula
3. Online Booking System for Eyre Peninsula Campsites

New Projects:

4. Independent Review into EPLGA Governance and Resourcing.

I confirm that	The regional capacity building allocations have been spent in alignment with the funding conditions as outlined in the funding agreement., That the regional capacity building allocation funds have not been used for administration (as defined in the funding agreement).
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Murraylands and Riverland LGA 2021-22 Annual Report

Funding available 2021-22	\$306,691.25
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Expenditure 2021-22

Project Activity

Please provide a description of the projects, programs and activities you undertook using your regional capacity building allocation and the expenditure of these activities.

Project Outcomes

Please show how the activities projects, programs contributed to the Principles and Purposes of the Scheme, and the Scheme Logic outcomes. (Available through the [LGR&DS website](#))

Project Activity	Outcomes	Expenditure Amount
Regional Waste & Resource Recovery Strategy - New Joint Waste Services Contract	A New (7yr) Waste Service Contract was released to market, tenders submitted and final contract preparations are underway with the preferred tenderer and 5 Councils.	\$28,183.00
Regional Waste & Resource Recovery Strategy - Governance	A Needs Analysis has also been completed by consultants that continues to explore the advantages and opportunities for Councils to gain efficiencies during operations and management of the waste services contract.	\$11,390.00
Public Health Forum - Development of regional collaboration project	The forum was organised, held and attended and deemed a success. The forum was facilitated by a specialist consultant and brought together Councils, operators, local and regional partners and speakers. The forum discussed: - Key Issues relating to Public Health and Wellbeing - Anticipated health related trends in MRLGA 2022 - Anticipated wellbeing related trends in MRLGA 2022 - Principles supporting the MRLGA Regional Public Health Plan and - Aims for the Regional Forum	\$7,065.00
Water Position Paper	A Regional Impact Statement has been completed. This document (statistically) outlines the dependency of the region, its communities, industries, economy and future sustainability on water. A Draft Water Position Paper has also been developed to help the MRLGA and its eight constituent Councils identify advocacy opportunities as well as coordinate itself to have a central voice. The purpose of the paper also extends beyond these avenues and will assist Local Government to navigate the complex space/topic. The total expenditure for this initiative in 21/22 is \$80,984. Please note the MRLGA won a grant for \$42,500 in support of this work. 90% of this amount	\$42,734.00

	will be claimed back in 22/23 of the \$80,984 expended in 21/22. Therefore we have listed our expenditure against the RCBA as	
Regional Road Hierarchy Plan	The investigation is complete into the map hosting option for the Road Hierarchy plan. Select Road Construction and Maintenance Standards were completed. Collaboration with RDAMR occurred in response to the Greater Adelaide Bypass Planning Study.	\$35,096.00

Please explain how the outcomes of this project has been communicated with the councils in your region, other regional LGAs and the broader LG sector?

Projects are run through the committees or dedicated working groups of the MRLGA. The intent is to generate ownership of the outcomes through direct involvement in the projects.. To this end, MRLGA works to address identifiable needs with its constituent councils. Reports on progress and outcomes from the projects are delivered to the MRLGA Board, MRLGA CEO Network, Regional EOs Network and SAROC.

Please explain how you have acknowledged the Local Government Research and Development Scheme as the funder of this work?

Funds from the Local Government Research and Development Scheme are acknowledged through the business planning process of MRLGA. In formulating the work plans for the Association, the Board, CEO Network and Committees are made aware of the contribution received through our alignment to LGA SA.

Please attached documents you would like the LGA to share with the sector

Please explain how the projects undertaken with the regional capacity building allocation funding have been evaluated and any outcomes of this evaluation,

Evaluation of the progress for each project is done through each Committee (who is approved by the Board). Each Committee is no less than 5 people and appoints a Chairperson. Updates and evaluations are then fed through to the MRLGA CEO's and/or MRLGA Board for oversight.

Project Evaluation - Please upload any additional documentation

Please upload a signed financial acquittal for 2021-22

Financial Statement from RDA Finance Manager. Mark up by MRLGA.pdf

Total Income	Total Expenditure	Carry Over Request
\$306,691.25	\$124,468.00	\$182,223.25

Request for Carry Over funding to 2022/23

MRLGA is a small association resourced by a single CEO/Consultant who is engaged in a part time capacity (nominally 0.8 FTE) for 21/22.
Rubble Royalties were a variable source of revenue that were difficult to budget for (large but unknown quantities from year to year) and effectively doubled the income of the association. The power of regional subsidiaries exists in the coalescing of the knowledge and capability that resides within the constituent councils. To optimise the benefit of funding, MRLGA works across it's committees to develop projects and ensure they meet a need; this

takes time. Moreover, the Association is guided by its strategic plan and deploys resources in a manner that seeks to maximise the influence it can have in achieving outcomes for its constituent councils. Spending the money for the sake of spending the money would have been a lost opportunity to build maturity into the processes of the MRLGA Committee structures.

Rollover funding into 2022/23 will help MRLGA: continue its progress the Regional Road Hierarchy Plan ; finalise the (last 10%) of the Water Position Paper (in preparation for the Murray Darling Basin Review in 2024/25); implement the new waste management services; deploy the initiatives in the Public Health Plan and allow contingency for either the Murraylands Riverland Plan (Regional Resilience) or a Regional Plan (via agreement with the Minister for Planning and Local Government). MRLGA would like to advise that in support of achieving more, it has now increased its operations to support a full time CEO (that is separate to this program and funds) and took effect on 4 July 2022. The MRLGA see that this will help regional capacity building in the region.

I confirm that

The regional capacity building allocations have been spent in alignment with the funding conditions as outlined in the funding agreement., That the regional capacity building allocation funds have not been used for administration (as defined in the funding agreement).