



Minutes

Local Government Transport Advisory Panel

Wednesday 31 January 2024 at 10.00am

Local Government House 148 Frome Street and via teleconference

1. Welcome

1.1 Acknowledgement of Country

The Chairperson opened the meeting at 10.06am and welcomed members and LGA staff to the meeting.

1.2 Present and Apologies

Present

Mayor Leon Stephens	Chairperson/LGA Board Director (via Teams)
Mr Richard Dodson	Regional Council Representative
Mr Chris Dunn	Greater Adelaide Council Representative (via Teams)
Ms Bridget Mather	Regional Council Representative (via Teams)
Mr Peter Ilee	Minister for Local Government Representative (via Teams)
Mr Mike Wilde	Proxy for Minister for Infrastructure and Transport Representative
Mr Andrew Wroniak	Proxy for the LGA Representative

Non-voting observers

Ms Alyssa Bates	SLRP Coordinator
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Apologies

Mr Russell Troup	Minister for Infrastructure and Transport Representative
Mr Peter Tsokas	Greater Adelaide Council Representative



1.3 Member's Declaration of Interest

Nil

1.4 Grounds for moving into confidence

Nil

2. Confirmation of Minutes

2.1 Minutes of Previous Meeting

Chris Dunn Moved Richard Dodson Seconded that the LG Transport Advisory Panel:

1. Confirms the minutes of the meeting held on 27 September 2023 and the out of session meeting held on 13 December 2023 as a true and accurate record of the proceedings held.

Carried

3. Business Arising

3.1 Resolutions and Actions from Previous Meeting

Richard Dodson Moved Bridget Mather Seconded that the LG Transport Advisory Panel notes the progress with resolutions and actions resulting from the previous meeting.

Carried

3.2 LGTAP Work Plan

Chris Dunn Moved Peter Ilee Seconded that the LG Transport Advisory Panel notes the work plan for the coming year.

Carried

4. Reports for Discussion

4.1 SLRP Project Reports and Acquittals

Richard Dodson Moved Bridget Mather Seconded that the LG Transport Advisory Panel:

1. Notes the Progress Reports received for the projects funded under the 2020-21, 2021-22, 2022-23 and 2023-24 SLRP Grant rounds.
2. Notes the Final Reports received for the projects funded under the 2021-22, 2022-23 and 2023-24 SLRP Grant rounds.
3. Notes comments provided by exception, as detailed in Tables 2 to 5.

Carried

4.2 SLRP Requests and Grantee Correspondence

Bridget Mather Moved Peter Ilee Seconded that the LG Transport Advisory Panel:

1. Considers the Change in Scope Application submitted by Yorke Peninsula Council, according to Item 10.2 of the SLRP Policy Manual.
2. Considers the application submitted by Yorke Peninsula Council as a new request for SLRP funding above the original scope of the project and as such should be evaluated against other applications received within the 2023-24 SLRP funding round.
3. Instruct the LGA Secretariat to review all applications that were submitted as part of the 2023-24 SLRP funding round, including the Change of Scope Application submitted by Yorke Peninsula Council for the North Coast Roads Stage 2 project, and submits this information to the LGTAP to consider as a supplementary funding round to enable any unspent SLRP funds to be allocated, at an out of session meeting.
4. Considers the Change in Scope Application submitted by District Council of Lower Eyre Peninsula, according to Item 10.2 of the SLRP Policy Manual, and instructs the LGA Secretariat to include this as part of the supplementary funding round (Recommendation 3).
5. Approves the Extension Requests, as per Table 1 and according to Item 9.4 of the SLRP Policy Manual.
6. Notes the extensions approved, as per Table 2 and according to Item 9.3 of the SLRP Policy Manual.

Carried

Key points of discussion included:

- LGTAP considered that the Yorke Peninsula Council for the 2023-24 SLRP funded project 'North Coast Road' to be a new request for SLRP funding above the original scope of the project and as such should be evaluated against other applications received within the 2023-24 SLRP funding round.
- Peter Ilee advised that it is important that Roads to Recovery funding is drawn down by 31 May 2024 and that Councils commit to spending the funding by 31 December 2024, or the funding must be returned to the Commonwealth Government.

LGTAP identified the following follow-up actions:

- a. LGA Secretariat to contact Yorke Peninsula Council to advise LGTAP's decision regarding the Change of Scope Application.
- b. LGA Secretariat to review the projects from the 2023-24 SLRP funding round that did not receive funding, or received partial funding, to identify projects that were within scope and approach those Councils to determine their ability to spend a re-allocation of funding before 31 December 2024.
- c. LGA Secretariat to schedule an out-of-session meeting.
- d. LGA Secretariat to contact Naracoorte Lucindale Council and Wakefield Regional Council regarding their Extension Requests to advise that funds must be drawn down by 31 May 2024 with a commitment to spending by 31 December 2024.



4.3 Return of Unspent SLRP Funds

Richard Dodson Moved Bridget Mather Seconded that the LG Transport Advisory Panel:

1. Agrees that the unspent SLRP funds identified in Table 1 will be recovered from Council, as per the Return of Unspent SLRP Funds Policy.

Carried

LGTAP identified the following follow-up actions:

- a. LGA Secretariat to contact the Councils identified in Table 1 to confirm that the unspent SLRP funds must be recovered, and to then liaise with the SA Local Government Grants Commission to raise the invoice.

4.4 SLRP 2024-25 Grant Round

Peter Ilee Moved Chris Dunn Seconded that the LG Transport Advisory Panel notes the key dates for the 2024-25 SLRP grant round.

Carried

4.5 LGTAP Annual Review – survey responses

Richard Dodson Moved Bridget Mather Seconded that the LG Transport Advisory Panel:

1. Notes the report on the responses to the LG Transport Advisory Panel Annual Review survey.
2. Approves that the report is provided to the LGA Board of Directors at an upcoming meeting.

Carried

4.6 LGTAP Membership Update

Chris Dunn Moved Peter Ilee Seconded that the LG Transport Advisory Panel:

1. Notes the update to the membership of the LG Transport Advisory Panel.
2. Notes that the term for the Director Member/Chairperson and Proxy will conclude in October 2024 and the LGA will seek LGA Board approval regarding the appointment of a Director Member/Chairperson and Proxy for a further two-year term.
3. Notes that the LGA will be seeking LGA Board approval to commence a nomination process for two Sector Member positions (currently held by Mr Dodson and Mr Tsokas).

Carried

Key points of discussion included:

- LGTAP acknowledged the significant contribution made by Richard Dodson and Peter Tsokas to the Panel.



4.7 SLRP Communication Plan

Bridget Mather Moved Chris Dunn Seconded that the LG Transport Advisory Panel notes the SLRP Communication Plan.

Carried

5. Any Other Business

Nil

4. Next Meeting

The LGTAP notes that the next meeting of the Local Government Transport Advisory Panel will be held on Wednesday 29 May, 2024.

5. Close

The Chairperson declared the meeting closed at 11.18am and thanked committee members and LGA staff for their attendance.

Minutes confirmed

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Chairperson signature

Date: 4 March 2024