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# Local Government Careers Pathways & Workforce Toolkit for Regional South Australia

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## KEY INDUSTRY PARTNERS:

Six Regional Local Government Associations - 52 Regional LGAs  
LG Professionals SA

- 12 Job Families in Local Government
- Database Jobs/Qualification
- Education and Training Providers
- Set of Careers in Local Government
- Posters & banners

# Infographics

- 3 target audiences: school leavers and VET qualified, graduates and post-graduates
- Job families must be highlighted
- Jobs and qualifications illustrated where possible
- Diversity in gender and race
- Age-appropriate representation
- Images inspired by regional South Australian sites, flora, fauna and festivals.
- Scalable

AutoSave OFF LG Career Pathway Tool

Home Insert Draw Page Layout Formulas Data Review View Automate Acrobat Tell me

Calibri (Body) 11

General

Normal Bad Good Neutral

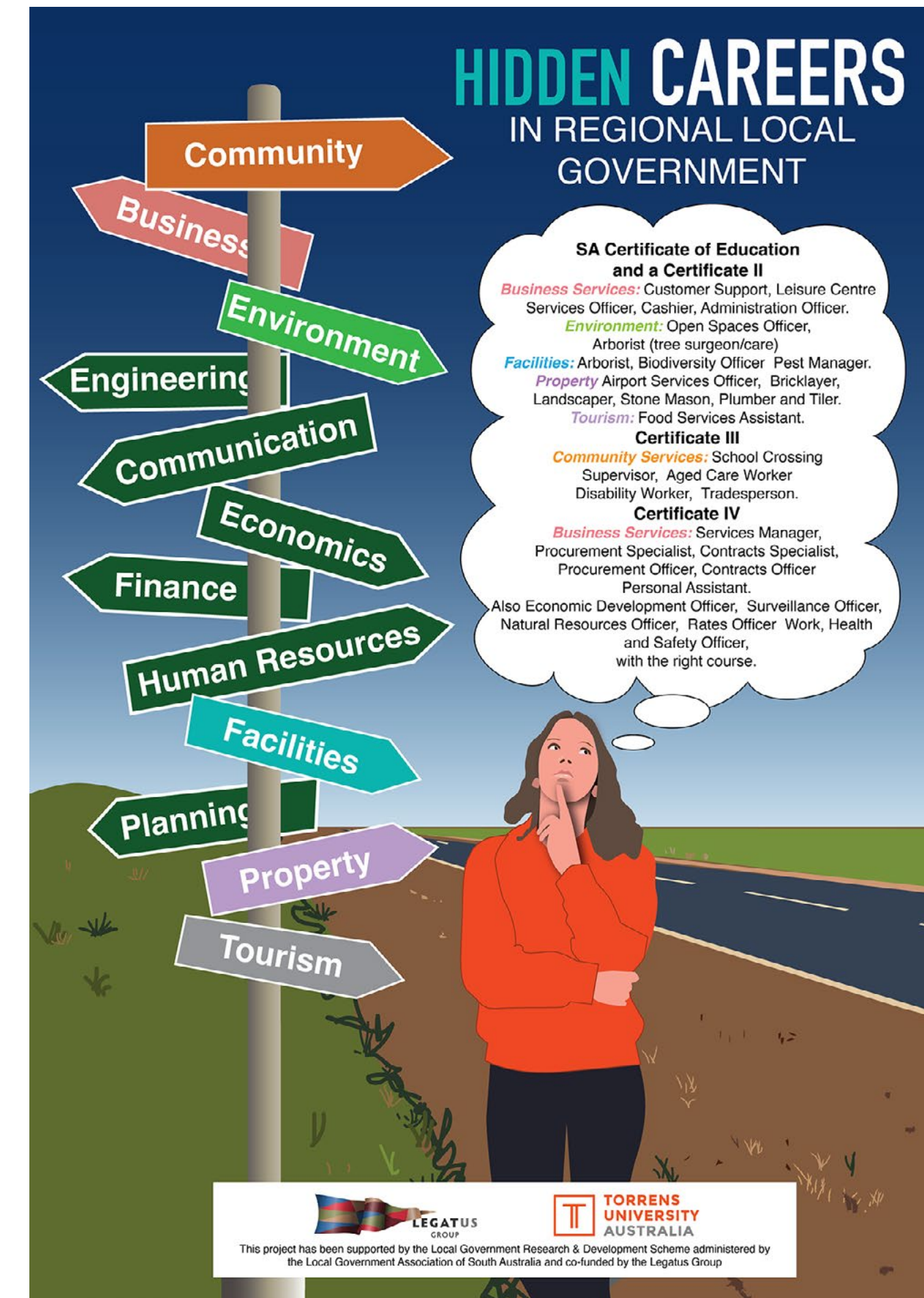
Calculation Check Cell Explanatory T... Input

K130

	A	B	C	D	E	F	G	H
1	Career Area - Job Family	Job Role	Qualification Level	Qualification Area	Institution	Location	Online Delivery	Salary
12	Business Services	Service Manager	Certificate IV	Leadership & Management	Strategix Academy	Adelaide	No	\$52,972
13	Business Services	Service Manager	Certificate IV	Leadership & Management	Auctus Training & Education	Adelaide	No	\$52,972
14	Business Services	Service Manager	Certificate IV	Leadership & Management	Australian Global Academy of Education	Adelaide	Yes	\$52,972
15	Business Services	Service Manager	Certificate IV	Leadership & Management	Fulcrum People	Adelaide	No	\$52,972
16	Business Services	Service Manager	Certificate IV	Leadership & Management	Academic Pavillion	Adelaide	No	\$52,972
17	Business Services	Service Manager	Certificate IV	Leadership & Management	TransformED	Adelaide	Yes	\$52,972
18	Business Services	Service Manager	Certificate IV	Leadership & Management	William Angliss Institute of TAFE	Adelaide	No	\$52,972
19	Business Services	Service Manager	Certificate IV	Leadership & Management	HITSA Training and Employment	Clarence Gardens	No	\$52,972
20	Business Services	Service Manager	Certificate IV	Leadership & Management	HITSA Training and Employment	Salisbury	No	\$52,972
21	Business Services	Service Manager	Certificate IV	Leadership & Management	Independent Institute	Salisbury	No	\$52,972
22	Business Services	Service Manager	Certificate IV	Leadership & Management	Integrity Business College	Adelaide	No	\$52,972
23	Business Services	Service Manager	Certificate IV	Leadership & Management	MADEC	Port Pirie	No	\$52,972
24	Business Services	Service Manager	Certificate IV	Leadership & Management	MADEC	Adelaide	No	\$52,972
25	Business Services	Service Manager	Certificate IV	Leadership & Management	MADEC	Murray Bridge	No	\$52,972
26	Business Services	Service Manager	Certificate IV	Leadership & Management	MADEC	Renmark	No	\$52,972
27	Business Services	Service Manager	Certificate IV	Leadership & Management	North East Vocational College	St Agnes	No	\$52,972
28	Business Services	Service Manager	Certificate IV	Leadership & Management	Quality College of Australia	Wayville	No	\$52,972
29	Business Services	Service Manager	Certificate IV	Leadership & Management	SG Learning and Development	Woodville	No	\$52,972
30	Business Services	Service Manager	Certificate IV	Leadership & Management	TAFE SA	Adelaide	Yes	\$52,972
31	Business Services	Service Manager	Certificate IV	Leadership & Management	TAFE SA	Berri	Yes	\$52,972
32	Business Services	Service Manager	Certificate IV	Leadership & Management	TAFE SA	Murray Bridge	Yes	\$52,972
33	Business Services	Service Manager	Certificate IV	Leadership & Management	TAFE SA	Victor Harbour	Yes	\$52,972
34	Business Services	Service Manager	Certificate IV	Leadership & Management	TAFE SA	Whyalla	Yes	\$52,972
35	Business Services	Service Manager	Certificate IV	Leadership & Management	TIME Education and Training	Mt Gambier	No	\$52,972
74	Business Services	Procurement Specialist	Certificate IV	Procurement and Contracting	TransformED	Adelaide	No	\$84,012
75	Business Services	Contracts Specialist	Certificate IV	Procurement and Contracting	TransformED	Adelaide	No	\$75,585
76	Business Services	Procurement Officer	Certificate IV	Procurement and Contracting	TransformED	Adelaide	No	\$75,585
81	Business Services	Contracts Officer	Certificate IV	Procurement and Contracting	TransformED	Adelaide	No	\$75,585
118	Business Services	Personal Assistant	Certificate IV	Business	GEM College of International Business	Adelaide	No	\$51,988
119	Business Services	Personal Assistant	Certificate IV	Business	Fulcrum People	Adelaide	No	\$51,988
120	Business Services	Personal Assistant	Certificate IV	Business	Jabin Hopkins Institute of Technology	Adelaide	No	\$51,988
121	Business Services	Personal Assistant	Certificate IV	Business	Stanley International College	Adelaide	No	\$51,988
122	Business Services	Personal Assistant	Certificate IV	Business	Academic Pavillion	Adelaide	No	\$51,988
123	Business Services	Personal Assistant	Certificate IV	Business	Australian Institute of Technology Transfer	Elizabeth	No	\$51,988
124	Business Services	Personal Assistant	Certificate IV	Business	TransformED	Adelaide	No	\$51,988
125	Business Services	Personal Assistant	Certificate IV	Business	MADEC	Port Pirie	No	\$51,988
126	Business Services	Personal Assistant	Certificate IV	Business	MADEC	Adelaide	No	\$51,988
127	Business Services	Personal Assistant	Certificate IV	Business	MADEC	Murray Bridge	No	\$51,988
128	Business Services	Personal Assistant	Certificate IV	Business	MADEC	Renmark	No	\$51,988
129	Business Services	Personal Assistant	Certificate IV	Business	TAFE SA	Adelaide	Yes	\$51,988
130	Business Services	Personal Assistant	Certificate IV	Business	TAFE SA	Berri	Yes	\$51,988
131	Business Services	Personal Assistant	Certificate IV	Business	TAFE SA	Murray Bridge	Yes	\$51,988
132	Business Services	Personal Assistant	Certificate IV	Business	TAFE SA	Victor Harbour	Yes	\$51,988
133	Business Services	Personal Assistant	Certificate IV	Business	TAFE SA	Whyalla	Yes	\$51,988
134	Business Services	Personal Assistant	Certificate IV	Business	TAFE SA	Mt Gambier	Yes	\$51,988
264	Economic Development	Economic Development Officer	Certificate IV	Business	GEM College of International Business	Adelaide	No	\$73,561
265	Economic Development	Economic Development Officer	Certificate IV	Business	Fulcrum People	Adelaide	No	\$73,561
266	Economic Development	Economic Development Officer	Certificate IV	Business	Jabin Hopkins Institute of Technology	Adelaide	No	\$73,561
267	Economic Development	Economic Development Officer	Certificate IV	Business	Stanley International College	Adelaide	No	\$73,561
268	Economic Development	Economic Development Officer	Certificate IV	Business	Academic Pavillion	Adelaide	No	\$73,561
269	Economic Development	Economic Development Officer	Certificate IV	Business	Australian Institute of Technology Transfer	Elizabeth	No	\$73,561
270	Economic Development	Economic Development Officer	Certificate IV	Business	TransformED	Adelaide	No	\$73,561
271	Economic Development	Economic Development Officer	Certificate IV	Business	MADEC	Port Pirie	No	\$73,561

# Poster 1

- Size: A3 poster (can be scaled)
- Target audience: school leavers and VET students
- 12 job families on signpost
- Coloured signs indicate jobs available for this user group in these sectors.
- Colour coded information available in thought bubble.
- Note age of person indicates late teen early 20s



# Banner 1

- Size: 85cm x 200cm
- Target audience: school leavers and VET students
- 12 job families on signpost
- Coloured signs indicate jobs available for this user group in these sectors.
- Colour coded information available in thought bubble.



# Poster 2

- Size: A3 poster
- Target audience: University Graduates
- 12 job families in headings
- Grey boxes indicate jobs available in each job family

Thinking of a Career-Change?  
**HIDDEN CAREERS**  
IN REGIONAL LOCAL GOVERNMENT  
IT'S NOT ALL ROADS, RATES & RUBBISH

**Business Services**  
Governance Officer  
Legal Counsel  
Procurement Business Partner  
Tenders Coordinator  
Contracts Administration  
Data Analyst  
Software Engineer  
ICT Officer/Technician  
Cyber Security Specialist  
Service Support Analyst  
Information Systems Officer/Analyst  
Information Manager

**Planning and Development**  
Town planner  
Statutory Planner  
Geospatial Information Systems Officer  
Geospatial Information Systems Lawyer

**Economic Development**  
Business Coordinator  
Place Coordinator  
Economic & Strategy Manager

**Engineering and Assets**  
Infrastructure Officer  
Infrastructure Manager  
Works Officer  
Works Manager  
Civil Asset Strategist  
General Operations Manager

**Tourism, Culture & Recreation**  
Library Services Officer  
Tourism Officer  
Cultural Development Officer  
Events & Marketing Manager

**Property**  
Property and Facilities Coordinator  
Airport Services Coordinator

**Community Services**  
Youth Services Officer  
Registered Nurse

**Communications**  
Communications Officer  
Digital Content producer  
Marketing Officer  
Marketing Manager

**Environment**  
Sustainability Officer  
Sustainability Director  
Natural Resources Manager

**Finance**  
Grants Officer  
Business Analyst  
Accountant  
Finance Manager  
Chief Finance Officer

**Human Resources**  
Human Resource Officer  
Human Resource Team Leader  
People and Development Manager  
People & Culture Manager  
Work Health & Safety Officer

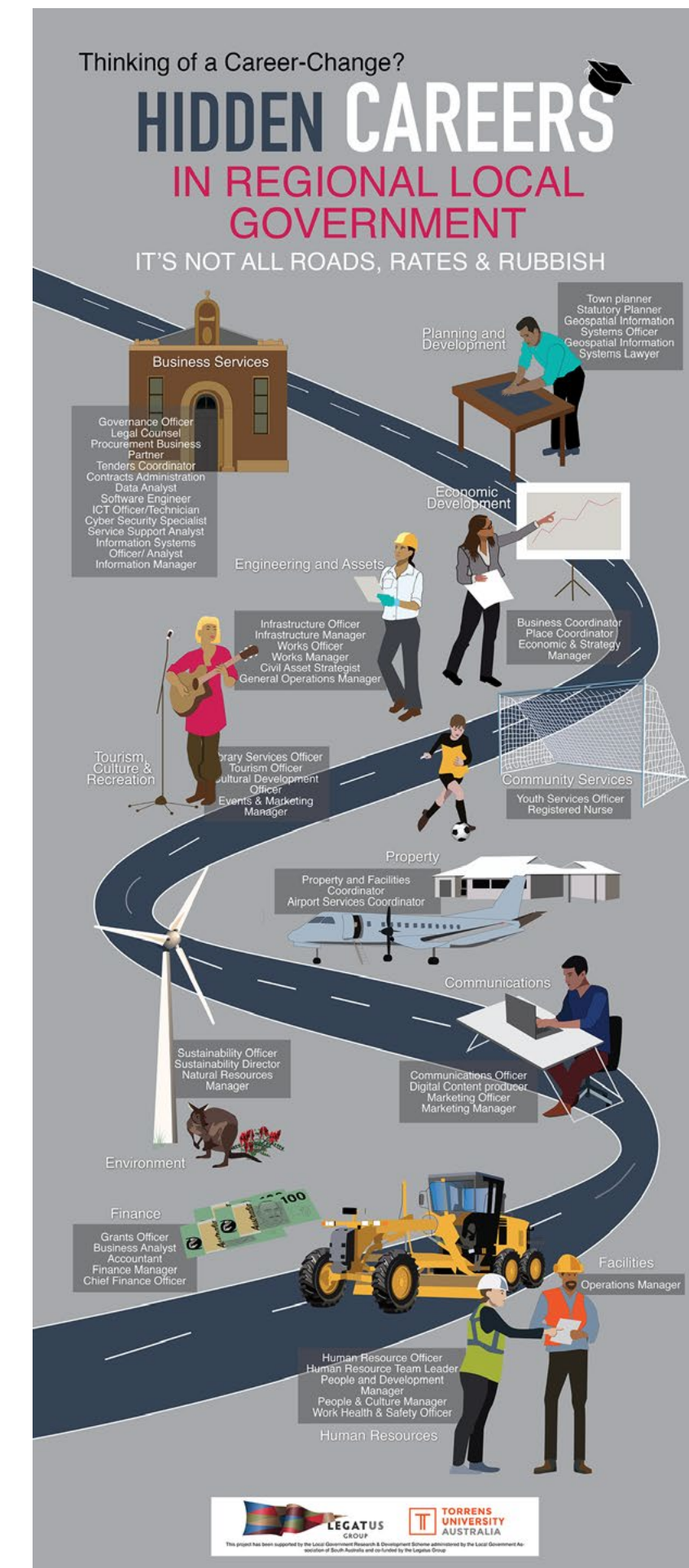
**Facilities**  
Operations Manager

**LEGATUS GROUP** **TORRENS UNIVERSITY AUSTRALIA**

This project has been supported by the Local Government Research & Development Scheme administered by the Local Government Association of South Australia and co-funded by the Legatus Group

# Banner 2

- Size: 85cm x 200cm
- Target audience: University Graduates
- 12 job families in headings
- Grey boxes indicate jobs available in each job family
- \*note age of people indicate mid 20s onwards



# Poster 3

- Size: A3
- Target audience: Postgraduates
- 8 job families in headings
- Grey boxes indicate jobs and qualifications needed for each job available in each job family



# Banner 3

- Size: 85cm x 200
- Target audience: Postgraduates
- 8 job families in headings
- Grey boxes indicate jobs and qualifications needed for each job available in each job family
- \*note age of people generally 40+





