



## Draft Minutes

# Local Government Transport Advisory Panel

Thursday 10 February 2022 at 10:30am

Local Government House 148 Frome Street and via videoconference

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## 1. Welcome

### 1.1 Welcome

The Chairperson opened the meeting at 10:30am and welcomed members and LGA staff to the meeting.

### 1.2 Present

Mayor Keith Parkes	Chairperson/LGA Board Director
Mr Richard Dodson	Country Council Representative
Mr Peter Tsokas	Metropolitan Council Representative
Mr Lea Bacon	LGA Representative
Mr Peter Ilee	Minister for Transport, Infrastructure and Local Government Representative
Mr Mike Wilde	Proxy for the Minister for Transport Representative

### Non-voting observers

Michael Arman	Director Strategy
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### 1.3 Apologies

Mr Andrew Excell	Minister for Transport Representative
Patricia Coonan	SLRP Coordinator

## 2. Minutes of Previous Meeting

### 2.1 Confirmation of Minutes

The minutes of the LGTAP SLRP Governance Review Workshop held on 17 December 2021 were accepted by all members as an accurate record of the proceedings held.



## 3. Reports for Discussion

### 3.1 LGTAP Terms of Reference

LGTAP members discussed the draft updated Terms of Reference, provided verbal feedback on the draft to the LGA secretariat, and agreed to provide any additional comments via track changes by Monday 14 February 2022.

Key points of discussion included:

- Clarifying that Chief Executive means LGA CEO.
- There is a need to engage with the Commonwealth Government to determine whether they would like to continue to have a seat on LGTAP, noting that the role has been vacant for some time. If they do, it may be more appropriate to have an observer role rather than as a voting member. Peter Ilee agreed to discuss this with the relevant contact, and report back to the LGA.
- Suggested that the local government sector members should have four year terms, with new appointments every two years to allow for succession planning.

The LGA secretariat will prepare an updated draft reflecting this feedback and any additional comments received by 14 February 2022. The updated version will be circulated to LGTAP out of session, with LGTAP to recommend the updated Terms of Reference to the LGA Board for adoption in advance of the next grant round.

### 3.2 SLRP Policy Manual

LGTAP members discussed the draft SLRP Policy Manual, provided verbal feedback on the draft to the LGA secretariat, and agreed to provide any additional comments via track changes by Monday 14 February 2022.

Key points of discussion included:

- Clarification and confirmation that the proposed new processes will see all applicants apply direct to LGTAP via Smarty Grants, and LGTAP will retain responsibility for assessing applications against the SLRP criteria. Applications will be referred to Regional LGAs (RLGAs) and Metropolitan Strategic Roads Committee (MSRC) where appropriate for comments based on regional transport plans and any other relevant information.
- There is a need for early communications with Regional LGAs regarding the expected change to process.
- It is appropriate to maintain references to MSRC in the policy manual. There will be a need to re-engage the committee and seek their referral comments on any 2022 applications from metropolitan Adelaide. In time, it may be appropriate to engage GAROC about their views on the ongoing future of this committee.
- Transparency is paramount, and it was confirmed that the Terms of Reference and Policy Manual outline that grant rounds will be considered under



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confidence, with all information to be publicly available following final decisions and announcements.

- Retaining information under confidence before the Minister's announcement may present challenges for councils who cannot commence projects until this date (usually in August).
- Consider the definition of community access being clearer that it excludes improving access to individual properties.
- Criteria around scope of works could strengthen wording around project planning and anticipated delivery timeframes. It will be important that the level of documentation provided to be commensurate to the size and complexity of the project.
- Processes around extensions and changes in scope should provide 'sensible early warning' mechanisms without being overly prescriptive around the different scenarios that may see a project become off-track.
- The idea of an SLRP account holding funds returned from underspent projects is supported by LGTAP. It was noted that this will need some further work and decisions involving the Treasurer. Peter Ilee agreed to follow up preliminary conversation held about this possibility.

The LGA secretariat will prepare an updated draft reflecting this feedback and any additional comments received by 14 February 2022. The updated version will be circulated to LGTAP out of session, with LGTAP to recommend the updated Terms of Reference to the LGA Board for adoption in advance of the next grant round.

### **3.3 Correspondence received from Legatus**

LGTAP noted the correspondence received from Legatus and requested the LGA to prepare a response that explains how the matters raised in the letter are being addressed by the new processes being implemented for the 2022 grant round.

LGTAP members had a broad discussion around how this correspondence underscores both the need for process improvements, and clear communication with the sector about the changes.

### **3.4 Key dates for 2022**

LGTAP noted and supported the key dates for 2022 grant round. It was suggested that the close of the grant round be brought forward to allow LGTAP sufficient time to undertake its evaluation and seek referral comments from RLGAs and MSRC.

## **4. Any Other Business**

Nil.



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**5. Next Committee Meeting**

The next LGTAP meeting will occur at a date to be determined in late March 2022.

**6. Close**

The Chairperson declared the meeting closed at 12.01pm and thanked committee members and LGA staff for their attendance.

**Minutes confirmed**

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Chairperson signature

Date .....