LGA General Meeting – Proposed Item of Business

The purpose of this form is to request consideration by SAROC, GAROC or the Board of Directors of an item of business to be included on the agenda of an LGA General Meeting - refer Clause 16.3.1 of the [LGA Constitution](https://www.lga.sa.gov.au/about-lga/overview-of-the-lga/corporate-documents). Prior to submitting a proposed Item of Business, please refer to the [Considering Proposed Items of Business for LGA General Meetings Guidelines](https://www.lga.sa.gov.au/about-lga/lga-meetings/ogmagm/accordion-content/submission-of-proposed-item-of-business).

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| **Council Name** |  |
| **The body the item is being referred to**  *Proposals may only be submitted to the ROC of which council is a member, or to the LGA Board of Directors.* | Board of Directors OR SAROC OR GAROC *(choose only one)* |
| **Subject of the proposed item of business** |  |
| **Proposed motion for the General Meeting** | That the Annual / Ordinary General Meeting requests the LGA to ….. |
| **Supporting information**  *Provide a summary of the issue(s), relevant background information, description of the impact on the sector and evidence that this is an item of strategic importance to local government.* |  |
| **Regional LGA** *(Information requested from councils in SAROC only)*  *Advise if this item has been considered by your RLGA and outcome of discussion* |  |
| **LGA Policy Manual**  *Does this item require a change to the LGA Policy Manual (new policy or amendment to existing policy)?* | ([please click here to view the LGA Policy Manual](https://www.lga.sa.gov.au/about-lga/overview-of-the-lga/corporate-documents)) |
| **LGA Strategic Plan reference** | [(please click here to view the plan and identify the Key Initiative and Strategy reference)](https://www.lga.sa.gov.au/about-lga/overview-of-the-lga/corporate-documents)  *(choose only one Key Initiative and one Strategy)* |
| **Council Contact Officer submitting form** | (insert name)  (insert email address)  (insert telephone number) |
| **Council Meeting minute reference and date of meeting** |  |
| **Date submitted to LGA** |  |

Please return Word version of completed form to [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au).  
Refer to [LGA OGM/AGM Webpage](https://www.lga.sa.gov.au/about/lga-meetings/ogmagm) in respect to deadlines for upcoming General Meetings.