Notice of Meeting

Notice is hereby given that a meeting of the Metropolitan Local Government Group will be held on

Wednesday 10 May 2017 at 4:00pm

Boardrooms at Local Government House
148 Frome Street, Adelaide

Matt Pinnegar
Chief Executive Officer

5 May 2017
# Agenda

<table>
<thead>
<tr>
<th>Item</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Welcome, Present &amp; Apologies</strong></td>
<td></td>
</tr>
<tr>
<td>1.1 Present</td>
<td></td>
</tr>
<tr>
<td>1.2 Apologies</td>
<td></td>
</tr>
<tr>
<td>• Lord Mayor Martin Haese, City of Adelaide</td>
<td></td>
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<tr>
<td>• Mayor Lorraine Rosenberg, City of Onkaparinga</td>
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<td>• Mayor Simon Brewer, Campbelltown City Council</td>
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<tr>
<td>• Mayor David O'Loughlin, City of Prospect</td>
<td></td>
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<tr>
<td>• Mr Henry Inat, Town of Gawler</td>
<td></td>
</tr>
<tr>
<td><strong>Previous Minutes</strong></td>
<td>4 (\text{previous page})</td>
</tr>
<tr>
<td>2.1 Minutes of the meeting held 8 March 2017</td>
<td>4</td>
</tr>
<tr>
<td>2.2 Resolutions of the meeting held 8 March 2017</td>
<td>12</td>
</tr>
<tr>
<td><strong>Representative Reports</strong></td>
<td></td>
</tr>
<tr>
<td>3.1 Report from the LGA President</td>
<td>16</td>
</tr>
<tr>
<td>3.2 Report from MLGG Chairperson / MLGG Executive Committee</td>
<td>18</td>
</tr>
<tr>
<td><strong>MLGG Annual Priority Reports</strong></td>
<td></td>
</tr>
<tr>
<td>4.1 SMART Cities and City Deals (including presentation from Cities of Adelaide and Prospect)</td>
<td>22</td>
</tr>
<tr>
<td>4.2 Future Cities Program</td>
<td>25</td>
</tr>
<tr>
<td>4.3 Think Tanks</td>
<td>27</td>
</tr>
<tr>
<td>4.4 Sustainability</td>
<td>30</td>
</tr>
<tr>
<td><strong>LGA Business</strong></td>
<td></td>
</tr>
<tr>
<td>5.1 Public Lighting Update</td>
<td>33</td>
</tr>
<tr>
<td>5.2 MLGG Resourcing</td>
<td>34</td>
</tr>
</tbody>
</table>
6. **MLGG Budget**

   6.1 MLGG Budget Report May 2017

7. **Urgent Business Affecting Metropolitan Council**

   7.1 2017/18 SLRP Funding Recommendations

8. **Upcoming MLGG Related Events**

   - MLGG Executive Committee – Monday 26 June 2017 at 11:00am at Local Government House, 148 Frome Street, Adelaide.
   - Metropolitan Mayors Luncheon – Wednesday 12 July 2017 hosted by Mayor Raymond Grigg, Town of Walkerville.

9. **Next Meeting**

   The next meeting of the Metropolitan Local Government Group will be held on Wednesday 12 July 2017 at 4:00pm at Local Government House, 148 Frome Street, Adelaide.

10. **Close**
2.1 Minutes of the meeting held 8 March 2017

Minutes of Previous Meeting

To: Metropolitan Local Government Group
From: MLGG Executive Committee
(LGA Contact – Danielle Bailey, Administration Coordinator)
Financial Implications: Nil.
Meeting: MLGG 10 May 2017
ECM: 649543 Attachment: 647542

Recommendation
That the Metropolitan Local Government Group confirms the minutes of the meeting held on 8 March 2017 as a true and accurate record.

Discussion
The minutes of the Metropolitan Local Government Group meeting held on 8 March 2017 are attached.
Draft Minutes of the Metropolitan Local Government Group meeting held on Wednesday 8 March 2017 at 4:30pm at Local Government House, 148 Frome Street, Adelaide.

1. Welcome, Present & Apologies

The Chairperson opened the meeting at 4:33pm and welcomed members and staff and read the Kaurna welcome.

1.1 Present

<table>
<thead>
<tr>
<th>Name</th>
<th>Council</th>
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</thead>
<tbody>
<tr>
<td>Lord Mayor Martin Haese</td>
<td>Adelaide</td>
</tr>
<tr>
<td>CEO Mark Goldstone</td>
<td>Adelaide</td>
</tr>
<tr>
<td>Mayor Bill Spragg* (from 4:42pm)</td>
<td>Adelaide Hills</td>
</tr>
<tr>
<td>CEO Andrew Aitken</td>
<td>Adelaide Hills</td>
</tr>
<tr>
<td>Mayor David Parkin*</td>
<td>Burnside</td>
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<tr>
<td>Mayor Angela Evans* (until 5:55pm)</td>
<td>Charles Sturt</td>
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<tr>
<td>CEO Paul Sutton</td>
<td>Charles Sturt</td>
</tr>
<tr>
<td>Mayor Karen Redman* (Chairperson)</td>
<td>Gawler</td>
</tr>
<tr>
<td>Mayor Stephen Patterson (from 4:40pm)</td>
<td>Holdfast Bay</td>
</tr>
<tr>
<td>CEO Justin Lynch</td>
<td>Holdfast Bay</td>
</tr>
<tr>
<td>CEO Matthew Pears</td>
<td>Mitcham</td>
</tr>
<tr>
<td>Mayor Robert Bria* (from 4:43pm)</td>
<td>Norwood Payneham &amp; St Peters</td>
</tr>
<tr>
<td>Acting CEO Carlos Buzzetti</td>
<td>Norwood Payneham &amp; St Peters</td>
</tr>
<tr>
<td>Mayor Lorraine Rosenberg*</td>
<td>Onkaparinga</td>
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<tr>
<td>Mayor David O'Loughlin*</td>
<td>Prospect</td>
</tr>
<tr>
<td>Greg Georgopoulos (CEO Proxy)</td>
<td>Prospect</td>
</tr>
<tr>
<td>CEO John Harry</td>
<td>Salisbury</td>
</tr>
<tr>
<td>Mayor Kevin Knight*</td>
<td>Tea Tree Gully</td>
</tr>
<tr>
<td>A/CEO Thornton Harfield</td>
<td>Tea Tree Gully</td>
</tr>
<tr>
<td>Deputy Mayor Don Palmer</td>
<td>Unley</td>
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<tr>
<td>Mayor Raymond Grigg</td>
<td>Walkerville</td>
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<tr>
<td>CEO Kiki Magro</td>
<td>Walkerville</td>
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<tr>
<td>Deputy Mayor Arthur Mangos</td>
<td>West Torrens</td>
</tr>
<tr>
<td>A/CEO Angelo Catinari</td>
<td>West Torrens</td>
</tr>
</tbody>
</table>
LGA Secretariat:
Kathy Jarrett  Acting Chief Executive Officer
Stephen Smith  Director Policy
Danielle Bailey  Administration Coordinator (minutes)

*LGA Board Member or Deputy Board Member
*Observer

1.2 Apologies / Not in attendance

CEO Paul Deb  Burnside
Mayor Simon Brewer  Campbelltown
CEO Paul Di Iulio  Campbelltown
CEO Henry Inat  Gawler
Mayor Kris Hanna  Marion
CEO Adrian Skull  Marion
Mayor Glenn Spear*  Mitcham
Mayor Ann Ferguson  Mount Barker#
CEO Andrew Stuart  Mount Barker#
CEO Mark Dowd  Onkaparinga
Mayor Glenn Docherty  Playford
CEO Mal Hemmerling  Playford
Mayor Gary Johanson  Port Adelaide Enfield
CEO Mark Withers  Port Adelaide Enfield
CEO Cate Hart  Prospect
Mayor Gillian Aldridge*  Salisbury
CEO John Moyle  Tea Tree Gully
Mayor Lachlan Clyne  Unley
CEO Peter Tsokas  Unley
Mayor John Trainer  West Torrens
CEO Terry Buss  West Torrens
2 Invited Guest Speaker

Mayor Kevin Knight and Acting CEO Thornton Harfield from the City of Tea Tree Gully, with Scott Loechel from the LGA, gave a presentation on the Local Government Functional Support Group.

4:40pm Mayor Patterson entered the meeting.

4:42pm Mayor Spragg entered the meeting.

4:43pm Mayor Bria entered the meeting.

4:44pm Mr Georgopoulos left the meeting

4:46pm Mr Georgopoulos entered the meeting.

4:47pm Mr Pears left the meeting.

4:48pm Mr Pears entered the meeting.

5:04pm Mr Aitken left the meeting.

3 Minutes of Previous Meeting

3.1 Minutes of the meeting held 18 January 2017

Moved Onkaparinga Seconded Adelaide that the Metropolitan Local Government Group confirms the minutes of the meeting held on 18 January 2017 as a true and accurate record.

CARRIED

3.2 Business arising from the minutes

Nil.

3.3 Resolutions and Actions from previous meetings

Moved Prospect Seconded Adelaide Hills that the Metropolitan Local Government Group notes the resolutions from the meeting held on 18 January 2017.

CARRIED

4 Representative Reports and Updates

5:11pm Mr Aitken entered the meeting.

4.1 Report from the LGA President

The LGA President gave a verbal update.

Moved Prospect Seconded Walkerville that the Metropolitan Local Government Group notes the report.

CARRIED
4.2 Report from the MLGG Chairperson & Executive Committee

The Chairperson gave a verbal update.

Moved Norwood Payneham & St Peters Seconded Charles Sturt that the Metropolitan Local Government Group notes the report containing the minutes of the MLGG Executive Committee meeting held on Monday 13 February 2017.

CARRIED

5 MLGG Business

5.1a MLGG in 2017

5:41pm Mr Lynch left the meeting.
5:43pm Mr Lynch entered the meeting.
5:47pm Mr Sutton left the meeting.
5:49pm Mr Sutton entered the meeting.
5:55pm Mayor Evans left the meeting.
5:57pm Mr Aitken left the meeting.

Moved Adelaide Seconded Holdfast Bay that the Metropolitan Local Government Group:

1. notes the report;
2. endorses the theme of ‘Economic Development’, incorporating smart city thinking, energy and sustainability, and the potential for a City Deal, as the Metropolitan Local Government Group’s key activity area for 2017; and
3. allocates $7,500 for three Think Tank events in 2017.

CARRIED

5.1b Operation of the MLGG.

6:09pm Mr Aitken returned to the meeting.

Moved Burnside Seconded West Torrens that the Metropolitan Local Government Group discusses and endorses the operational approaches the Metropolitan Local Government Group will undertake during 2017, including changing the commencement time of future meetings to 9:00am.

The motion was then WITHDRAWN by the Mover and Seconder

Moved Walkerville Seconded Onkaparinga that the Metropolitan Local Government Group changes the commencement time of future meetings to 4:00pm with the intent to conclude by 6:00pm to allow more time for networking following the meeting.
Moved Burnside Seconded Adelaide that the motion be put that the motion be put was CARRIED the original motion was put and was CARRIED

5.2 Amendment to MLGG Executive Committee Terms of Reference

Moved Onkaparinga Seconded Adelaide that the Metropolitan Local Government Group approves the amendment to the MLGG Executive Committee’s Terms of Reference to delete reference to the disbanded Metropolitan Chief Executive Officers Committee.

CARRIED

6 LGA Business

6.1 Special Local Roads Program 2017/18 funding process and timelines

Moved Burnside Seconded Adelaide Hills that the Metropolitan Local Government Group notes the timelines and process for the 2017/18 funding round of the Special Local Roads Program.

CARRIED

7 MLGG Budget Report March 2017

Moved Prospect Seconded Burnside that the Metropolitan Local Government Group:

1. notes the report;
2. allocates $2,000 to the Mainstreets, Placemaking and Smart Cities Forum to be held Friday 10 March 2017;
3. confirms the allocation of $5,000 for the Local Government in Tourism Forum to be held on Friday 9 June 2017; and
4. notes that the proposed Environment Forum is to be incorporated into the LGA Best Practice Showcase in April 2017.

CARRIED

8 Urgent Business Affecting Metropolitan Councils

8.1 Feedback on proposed Notices of Motion from Adelaide City Council

Members asked questions to clarify the intent of the motions and provided feedback to Adelaide City Council.

Moved Walkerville Seconded Adelaide Hills that the Metropolitan Local Government Group notes the feedback provided to Adelaide City Council on the proposed motions for the April 2017 LGA Ordinary General Meeting.

CARRIED
8.2 Late Item: Changes to the Local Government (Elections) Act 1999 (Adelaide Hills)

Moved Adelaide Hills Seconded Burnside that the Metropolitan Local Government Group:

1. requests the LGA Board to undertake consultation with member councils on the proposal by the Adelaide Hills Council to seek a change to the Local Government (Elections) Act 1999, so a vote is considered a formal vote if it indicates a preference for at least one candidate without necessarily indicating preferences to the number of vacancies; and

2. subject to the responses received, approach the Minister for Local Government to seek a change to the Local Government (Elections) Act 1999, so a vote is considered a formal vote if it indicates a preference for at least one candidate without necessarily indicating preferences to the number of vacancies.

CARRIED

9 Upcoming MLGG Related Events

9.1 Special Local Roads Program

Metropolitan applications for Special Local Roads Program funding due to danielle.bailey@lga.sa.gov.au by COB Wednesday 15 March 2017. (Refer to email sent to item 6.1 in this agenda).

9.2 Address by the State Liberal Leader

The LGA Board, MLGG and SAROC members have been invited to attend an address by the State Liberal Leader, Mr Steven Marshall MP to provide the local government sector with an update on the vision of the Opposition in the lead up to the 2018 State Election – Thursday 16 March 2017 at 3:30pm at Local Government House, 148 Frome Street, Adelaide.

Please register your attendance with rebecca.wake@lga.sa.gov.au or phone 8224 2047.

9.3 MLGG Executive Committee

The next meeting of the MLGG Executive Committee will be held on Wednesday 19 April 2017, 11:00am at Local Government House, 148 Frome Street Adelaide.

9.4 Metropolitan Mayors Luncheon

The next Metropolitan Mayors Luncheon will be hosted by Mayor John Trainer, City of West Torrens on Wednesday 10 May 2017. The council will send details to metropolitan Mayors.
10 Next Meeting

The next meeting of the Metropolitan Local Government Group will be held on Wednesday 10 May 2017 at 4:00pm in the Local Government Association Boardrooms, 148 Frome Street, Adelaide.

11 Close

The meeting was declared closed at 6:37pm.

Minutes confirmed

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Chairperson signature
Date --------------------------
2.2 Resolutions from the meeting 8 March 2017

Minutes of Previous Meeting

To: Metropolitan Local Government Group
From: MLGG Executive Committee
        (LGA Contact – Danielle Bailey, Administration Coordinator)
Meeting: MLGG 10 May 2017
ECM: 647959

Recommendation

That the Metropolitan Local Government Group notes the resolutions from the meeting held on 8 March 2017.

Discussion

The attached table shows progress of resolutions from the previous meeting of the Metropolitan Local Government Group
<table>
<thead>
<tr>
<th>Resolution</th>
<th>Status</th>
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<tbody>
<tr>
<td><strong>5.1a</strong> MLGG in 2017</td>
<td>The Theme Economic Development and the key activity areas will form the basis of the MLGG work plan for the remainder of 2017. Reports have been provided in the May agenda on:</td>
</tr>
<tr>
<td>Moved Adelaide Seconded Holdfast Bay that the Metropolitan Local Government Group:</td>
<td></td>
</tr>
<tr>
<td>1. notes the report;</td>
<td></td>
</tr>
<tr>
<td>2. endorses the theme of ‘Economic Development’, incorporating smart city thinking, energy and sustainability, and the potential for a City Deal, as the Metropolitan Local Government Group’s key activity area for 2017; and</td>
<td></td>
</tr>
<tr>
<td>3. allocates $7,500 for three Think Tank events in 2017.</td>
<td></td>
</tr>
<tr>
<td><strong>CARRIED</strong></td>
<td></td>
</tr>
<tr>
<td><strong>5.1b</strong> Operation of the MLGG.</td>
<td>An email was sent to Members confirming that future meetings will commence at 4:00pm and the meeting request sent by the LGA was also updated to reflect this change.</td>
</tr>
<tr>
<td>Moved Burnside Seconded West Torrens that the Metropolitan Local Government Group discusses and endorses the operational approaches the Metropolitan Local Government Group will undertake during 2017, including changing the commencement time of future meetings to 9:00am.</td>
<td></td>
</tr>
<tr>
<td><strong>The motion was then WITHDRAWN by the Mover and Seconder</strong></td>
<td></td>
</tr>
<tr>
<td>Moved Walkerville Seconded Onkaparinga that the Metropolitan Local Government Group changes the commencement time of future meetings to 4:00pm with the intent to conclude by 6:00pm to allow more time for networking following the meeting.</td>
<td></td>
</tr>
<tr>
<td>Moved Burnside Seconded Adelaide that the motion be put.</td>
<td></td>
</tr>
<tr>
<td><strong>that the motion be put was CARRIED</strong></td>
<td></td>
</tr>
<tr>
<td>the original motion was put and was CARRIED</td>
<td></td>
</tr>
<tr>
<td><strong>5.2</strong> Amendment to MLGG Executive Committee Terms of Reference</td>
<td>No further action required.</td>
</tr>
<tr>
<td><strong>Back to Agenda</strong></td>
<td></td>
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</tbody>
</table>
Moved Onkaparinga Seconded Adelaide that the Metropolitan Local Government Group approves the amendment to the MLGG Executive Committee's Terms of Reference to delete reference to the disbanded Metropolitan Chief Executive Officers Committee.

CARRIED

6.1 Special Local Roads Program 2017/18 funding process and timelines

Moved Burnside Seconded Adelaide Hills that the Metropolitan Local Government Group notes the timelines and process for the 2017/18 funding round of the Special Local Roads Program.

CARRIED

A report containing the recommendations of the Metropolitan Strategic Roads Committee to the Local Government Transport Advisory Panel is contained within this agenda.

7 MLGG Budget Report March 2017

Moved Prospect Seconded Burnside that the Metropolitan Local Government Group:

1. notes the report;
2. allocates $2,000 to the Mainstreets, Placemaking and Smart Cities Forum to be held Friday 10 March 2017;
3. confirms the allocation of $5,000 for the Local Government in Tourism Forum to be held on Friday 9 June 2017; and
4. notes that the proposed Environment Forum is to be incorporated into the LGA Best Practice Showcase in April 2017.

CARRIED

A May budget update is included within the agenda.

8.1 Feedback on proposed Notices of Motion from Adelaide City Council

Members asked questions to clarify the intent of the motions and provided feedback to Adelaide City Council.

Feedback was sought by SAROC for two of the proposed motions. This feedback was provided to Adelaide City Council.
Moved Walkerville Seconded Adelaide Hills that the Metropolitan Local Government Group notes the feedback provided to Adelaide City Council on the proposed motions for the April 2017 LGA Ordinary General Meeting.

**CARRIED**

8.2 Late Item: Changes to the Local Government (Elections) Act 1999 (Adelaide Hills)

Moved Adelaide Hills Seconded Burnside that the Metropolitan Local Government Group:

1. requests the LGA Board to undertake consultation with member councils on the proposal by the Adelaide Hills Council to seek a change to the Local Government (Elections) Act 1999, so a vote is considered a formal vote if it indicates a preference for at least one candidate without necessarily indicating preferences to the number of vacancies; and

2. subject to the responses received, approach the Minister for Local Government to seek a change to the Local Government (Elections) Act 1999, so a vote is considered a formal vote if it indicates a preference for at least one candidate without necessarily indicating preferences to the number of vacancies.

**CARRIED**

The matter was put to the LGA Board in March and endorsed.
The LGA is currently consulting with councils on this matter.
3.1 Report from the LGA President – May 2017

Recommendation

That the Metropolitan Local Government Group notes the report.

2017 Public awareness campaign

The LGA’s 2017 public awareness campaign is underway, and more than 45 councils have committed to participating. The first round of creative materials has been delivered to councils, with flyers being included in April rates notices encouraging ratepayers to participate in the budget consultation process. Radio advertising has also commenced both in Adelaide and regional SA. This is the first phase of a three phase campaign to raise awareness of the value and extent of council services, and ultimately stand against the introduction of rate capping in South Australia.

New ten year funding agreement for CWMS

It was fantastic to see Minister Brock announce a ten year $47 million extension to the state/local government CWMS partnership last month. This has been a terrific collaboration enabling the LGA to work with councils to develop much needed community waste water management systems around the State; and I’m looking forward to continuing to partner with the Government on this initiative for the benefit of rural and remote communities.

State Budget submission

The LGA has provided the State Government with a submission for its 2017/18 Budget, highlighting more than twenty priorities for the local government sector. These include an increase to pensioner concessions, an infrastructure fund to offset rates revenue lost through community housing transfers, a population strategy for SA, a freeze to the Solid Waste Levy, and reconsideration of the costs charged to councils to implement the State’s new e-planning system. We are hoping to see some of these requests filled when the State Budget is handed down next month.

LGA/TAFE SA MOU

The LGA signed a Memorandum of Understanding with TAFE SA at our 2017 OGM lunch last month. Through this partnership, we will be able to provide thousands of council staff and elected members with the opportunity to access first-rate training through both TAFE SA as well as the LGA’s own training courses. Our sector has a commitment to continued improvement and this will make it easier for council members and staff – particularly in regional areas – to access relevant and specifically tailored training courses.
State Local Government Infrastructure Partnership

I was pleased to recently be part of the approval process for the State Local Government Infrastructure Partnership with Treasurer Koutsantonis and Minister Brock. This program – negotiated by the LGA – will see more than 25 councils receive almost $25m in State Government funding for infrastructure projects with a total value of around $120 million. I would also like to acknowledge and thank the LGFA for their support through offering participating councils discounted loans. Thirty-one successful projects have been announced so far, and a couple of projects are still in the mix for remaining funds.

Benchmarking for councils

The LGA recently commenced a benchmarking exercise that will use data already available in areas such as governance, finance, asset management and service delivery to allow councils to compare themselves to others in their region and around the State. We’ve contracted UHY Haines Norton to deliver this project, and are anticipating a report will be completed by September. This is a fantastic opportunity for our sector to improve on the services we provide our communities, and prove that as the most efficient sphere of government we’re serious about getting even better.
3.2 **Report from the MLGG Chairperson & Executive Committee**

**Representative Report**

To: Metropolitan Local Government Group  
From: MLGG Executive Committee  
(Contact – Mayor Karen Redman, MLGG Chairperson)  
Meeting: MLGG 10 May 2017  
ECM: 649678

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**Recommendation**

That the Metropolitan Local Government Group notes the report containing the minutes of the MLGG Executive Committee meeting held 19 April 2017.

**Discussion**

Following are the minutes of the MLGG Executive Committee meeting held on Wednesday 19 April 2017.

1. **Welcome**

   The Chairperson opened the meeting at 11:05am and welcomed members and LGA staff.

   **Present:**
   - Mayor Karen Redman  
     Town of Gawler (Chairperson)  
     Mayor Gillian Aldridge  
     City of Salisbury  
   - Mayor Lorraine Rosenberg  
     City of Onkaparinga (LGA President)  
     Mayor Angela Evans  
     City of Charles Sturt  
   - Mayor Robert Bria  
     City of Norwood, Payneham & St Peters  
     Ms Kiki Magro  
     Town of Walkerville  
   - LGA Secretariat Staff in attendance:  
     Mr Matt Pinnegar  
     Chief Executive Officer  
     Mr Stephen Smith  
     Director Policy  
     Ms Lisa Teburea  
     Executive Director Public Affairs  
     Mrs Danielle Bailey  
     Administration Coordinator (Minutes)

2. **Apologies**

   Mayor Kevin Knight, City of Tea Tree Gully
3. Minutes of the previous MLGG Executive Committee meeting held 13 February 2017

Moved Mayor Evans Seconded Mayor Bria that the MLGG Executive Committee accepts the minutes of the meeting held 13 February 2017 as a true and accurate record.  

CARRIED

4. Draft agenda for the 10 May 2017 Metropolitan Local Government Group meeting

4.1. SMART Cities and City Deals

The MLGG Executive Committee discussed the draft report at length and requested that the following recommendation, as amended, be put to the May MLGG meeting:

1. notes the report;
2. establishes a Working Party consisting of xxx, xxx, xxx to investigate the potential for a City Deals projects within metropolitan Adelaide and to report back by September 2017;
3. undertakes an audit and prepares a report for councils on the “Smart Technologies” currently being used or investigated by councils and their benefits to councils and their communities;
4. uses the information gathered from councils to prepare a report identifying opportunities for councils to work together within a collaborative smart cities framework to build the capacity of the sector, achieve efficiencies and deliver community benefits; and
5. allocates $10,000 from the MLGG budget to undertake the Smart Technologies audit and reporting.

Action:
LGA Secretariat to update the report based on the above changes requested by the MLGG Executive.

4.2. Future Cities Program

The MLGG Executive Committee discussed ideas for the second half of the year, including possibly looking at speakers in regard to:

- An update on the roll out of the NBN in South Australia;
- Presentations from LGAQ, with the suggestion of looking at speakers from the LGAQ Smart Cities Conference; and
- Speakers/topics from the MAV The Future of Local Government conference.

Action:
LGA Secretariat to investigate speaker options following suggestions from MLGG Executive and any further suggestions that come from the May MLGG meeting.
4.3. Think Tanks

The MLGG Executive Committee requested a change to the recommendation in the report to include consideration to the addition of a business showcase forum.

**Action:**

*LGA Secretariat to update the report to the May MLGG.*

4.4. Sustainability

Report to go to May MLGG as written.

4.5. Public Lighting Update

Report to go to May MLGG as written.

5. Presentation suggestion by the LGA Secretariat

The MLGG Executive approved presentations at the May 2017 MLGG meeting by the City of Adelaide and the City of Prospect in relation to what SMART City means to their councils and the benefits to communities.

Mr Smith advised that the Lord Mayor and the Mayor of Prospect have nominated representatives from their councils to give the presentations as they will both be absent from the meeting.

6. Council Initiated Business Received

No items had been received.

7. Update from LG Professionals SA

At the end of 2016, the previous MLGG Executive Committee suggested that in lieu of a report from the now disbanded Metropolitan CEOs Group convenor, that a standing report be presented by the President of LG Professionals SA on activities and matters of shared interest.

The LGA Secretariat approached LG Professionals SA regarding the suggestion of the previous MLGG Executive Committee and LGA Director Policy, Stephen Smith advised that LG Professionals declined offer of standing item on MLGG agenda, preferring to report through the LGA Board as necessary.

Ms Magro gave a verbal update on her interactions with LG Professionals regarding issues that CEOs may wish to discuss at MLGG. So far feedback has been that councils are interested in collaboration ideas with other councils.

Mr Pinnegar advised that the LGA is investigating options to set up an online forum to facilitate discussion among council CEOs and then down the track do the same for Elected Members.

Ms Teburea advised that it has in the past been very difficult to get information about shared services.

12:00pm Mr Pinnegar left the meeting.
8. MLGG Resources

The LGA Secretariat tabled a report seeking a budget allocation from the MLGG for $60,000 for the LGA Secretariat to support the delivery of MLGG priorities.

The MLGG Executive requested further information to be included in the report to go to the May MLGG meeting and that this information be circulated to the MLGG Executive prior to its inclusion in the agenda for the May MLGG meeting.

**Action:**

LGA Secretariat to:

- Develop a business case for the MLGG’s consideration at the May meeting.
- Provide information to the MLGG regarding what the impact of funding a project officer is likely to have on its ongoing budget.
- Develop a set of KPIs for the MLGG’s approval.
- Outline the differences between the MLGG and SAROC funding models
- Circulate the above information to MLGG Executive prior to finalisation of the agenda for the May MLGG meeting.

9. Any Other Business

Nil.

10. Close

The meeting was declared closed at 12:15pm.
4.1 Smart Cities and City Deals

MLGG Annual Priority Report

To: Metropolitan Local Government Group
From: MLGG Executive Committee
(LGA Contact – Stephen Smith, Director Policy and Sean Holden, Senior Policy Adviser)

Financial Implications: $10,000
Meeting: MLGG 10 May 2017
ECM: 847961

Recommendation

That the Metropolitan Local Government Group:

1. notes the report;
2. establishes a Working Party consisting of xxx, xxx, xxx to investigate the potential for a City Deals projects within metropolitan Adelaide and to report back by September 2017;
3. undertakes an audit and prepares a report for councils on the “Smart Technologies” currently being used or investigated by councils and their benefits to councils and their communities; and
4. uses the information gathered from councils to prepare a report identifying opportunities for councils to work together within a collaborative smart cities framework to build the capacity of the sector, achieve efficiencies and deliver community benefits; and
5. allocates $10,000 from the MLGG budget to undertake the Smart Technologies audit and reporting.

Background

The MLGG at its meeting in March 2017 resolved to endorse the theme of ‘Economic Development’ for 2017. Within that theme, it was decided that the key focus areas would be Smart City thinking, energy and sustainability and the potential for a City Deal.

The aim of this paper is to provide an understanding of current opportunities relating to Smart Cities and City Deals and for MLGG members to identify opportunities for collaboration on potential projects.

Discussion

Smart Cities

In April 2016, the Prime Minister, the Hon Malcolm Turnbull MP, launched the Federal Government’s Smart Cities Plan to support productive, accessible, liveable cities that attract talent, encourage innovation and create jobs and growth.
The Smart Cities Plan sets out the Federal Government’s vision for our cities, and a plan for maximising their potential. The plan is aimed at supporting productive, accessible, liveable cities that attract talent, encourage innovation and create jobs and growth.

The Smart Cities Plan represents a new framework for cities policy at the federal level - and it is a framework that will guide action across various portfolios, to deliver better outcomes for our cities, the people who live in them and all Australians.

It includes three pillars: Smart Investment, Smart Policy and Smart Technology.

To deliver the Smart Cities Plan, the Federal Government will invite state and territory governments to partner on City Deals.

Councils within metropolitan Adelaide are already using Smart Technologies to benefit their business and communities, it is recommended that the MLGG allocates $10,000 from the MLGG budget to undertake an audit of councils to identify which technologies are being used and how they benefit councils and communities. Understanding what is already happening in the sector will provide a basis for capitalising on funding opportunities for further initiatives.

There will also be an opportunity at the meeting to hear from the City of Adelaide and the City of Prospect on their involvement with Smart Cities.

Information on the Smart Cities Plan is available at https://cities.dpmc.gov.au/

City Deals

The Federal Government sees City Deals as a primary tool for delivering on the Smart Cities Plan. These are agreements between federal, state and local governments to coordinate investment, planning and reform, in a defined area.

City Deals will provide common objectives across spheres of government, support for key industry and employment centres, infrastructure investment linked to broader reform and changes to planning and governance arrangements to deliver enduring benefits.

Through City Deals, governments, industry and communities will develop collective plans for growth and commit to the actions, investments, reforms and governance needed to implement them.

Through making the most of new and existing investments of governments, City Deals will set out the specific investments and reforms needed to unlock business and industry development and ensure community wellbeing. In addition to being more strategic, City Deals will drive reform through incentivising actions and accountabilities at the state and local level.

By bringing together all spheres of government, the private sector and the community, City Deals will provide a coordinated investment plan for our cities.

The first City Deal was signed for Townsville in December 2016 and deals for Launceston and Western Sydney have followed.

Locations for future City Deals will be identified in consultation with state, territory and local governments taking into account where the greatest benefits from collaboration and reform can be achieved. City Deals may focus on capital cities, other large urban areas or regional centres.
The opportunities exist for MLGG councils to work together to consider whether the potential exists to develop a City Deal proposal within metropolitan Adelaide. The LGA Secretariat can help formulate and provide support for the working group.

**Smart Cities and Suburb Programs**

The Smart Cities and Suburbs Program provides $50 million to support projects that apply innovative smart technology solutions to urban problems in metropolitan and regional centres. The program encourages eligible organisations, including local governments, to deliver collaborative smart city projects that improve the liveability, productivity and sustainability of our cities, suburbs and towns.

Applications close 30 June 2017. For more information and to download a copy of the Smart Cities and Suburbs Program guidelines, visit [business.gov.au](http://business.gov.au).

The Smart Cities and Suburbs Program is supported by the *Future Ready* incubation series assisting councils to build smart cities know-how. To find out more, visit [https://cities.dpmc.gov.au/future-ready](https://cities.dpmc.gov.au/future-ready).

**Comment**

The LGA Secretariat is using the Smart Cities philosophy to underpin its 2017 Economic Development theme “Future Towns Future Cities” with three key events:

- Mainstreets Placemaking and Smart Cities held Friday 10 March 2017;
- Smart Communities Workshop Tuesday 4 April 2017;
- The Great Debate III Gaming improves Community Wellbeing or are they just space invaders Wednesday (TBA);
- Local Government in Tourism Friday 9 June 2017;
- Small Business Think Tank Wednesday 24 May 2017;
- Tourism Think Tank Wednesday 2 August 2017; and
- Innovation & Entrepreneurship Think Tank Wednesday 4 October 2017.

**Financial Implications**

$10,000 from the MLGG budget to undertake the Smart audit and reporting.
4.2 Future Cities Program

**MLGG Annual Priority Report**

To: Metropolitan Local Government Group  
From: MLGG Executive Committee  
(LGA Contact – Tamsin Scholz, Project Officer)  
Financial Implications: Nil  
Meeting: MLGG 10 May 2017  
ECM: 647962

**Recommendation**

That the Metropolitan Local Government Group notes the report and invites program ideas for the second half of the year.

**Discussion**

The LGA’s Economic Development theme for 2017 is ‘Future Towns, Future Cities’. This is an umbrella term for a number of events the LGA has held and will hold for councils in the first half of the year, and was endorsed by the LGA Board at its March meeting.

These events are aligned with the 11 Economic Development Priorities of the LGA, and are designed to be interactive and informative. The aim is to bring councils together to discuss funds, projects, programs and tools to help councils plan and deliver for the future.

Two events have been held in 2017:

- Mainstreets, Placemaking and Smart Cities Workshop, Friday 10 March at Prospect Town Hall; and
- Smart Communities Workshop, Tuesday 4 April at Prospect Town Hall.

Both events were free and well-attended, with around 50-60 participants for each event. These events were received positively by participants, and included State Government employees as well as local businesses.

In June 2017, the LGA will be holding a ‘Local Government in Tourism’ workshop at Raj House on Hyde Street, and it is also be free to attend. This event will be used to launch the ‘Festivals and Events Guide for Local Government’, which was developed as a Research and Development Scheme Project.

Speakers include Fringe CEO Heather Croall, SATIC CEO Shaun de Bruyn, and SATC CEO Rodney Harrex.
The LGA intends to continue this program in the second half of 2017, providing events that meet the aims of the program – that is, events which are relevant to councils and the LGA’s Economic Development priorities and assist councils to plan for the future. The MLGG is invited to provide ideas for potential sessions.

Financial Implications

$5000 of the MLGG budget has previously been approved to support the Local Government in Tourism event.
4.3 Think Tanks

MLGG Annual Priority Report

To: Metropolitan Local Government Group
From: MLGG Executive Committee
(LGA Contact – Tamsin Scholz, Project Officer)
Financial Implications: $7500
Meeting: MLGG 10 May 2017
ECM: 647964 Attachment: 649428

Recommendation

That the Metropolitan Local Government Group notes the report and the recommendation of an additional business showcase forum to be held in 2018.

Discussion

Following the MLGG Think Tanks in 2016, the LGA Secretariat conducted a survey of participants requesting feedback on the events. This survey found a majority wanted to continue the events in 2017, with four themes emerging as preferred topics.

Based on this feedback, it was suggested three Think Tanks be held in 2017 covering Tourism, Innovation and Small Business. The MLGG Executive Committee suggested a fourth event also be considered, taking the form of a business showcase forum.

The first event will be held on 24 May 2017 with the theme of ‘Small Business’. This will include an exploration of the notions and actions for “Look Local”, “Totally Locally” and “Small Business Friendly Local Government”. It will also include an exploration of the Local Government Industry Participation Plan.

The second event will be held on 2 August 2017 on the topic of Innovation and Entrepreneurship and constructing a metropolitan version of CommBank Regional Innovation Economy Report.

The third and final Think Tank for the year will be held on 4 October 2017 on Tourism. This event will be based on the Western Adelaide draft tourism strategy, exploring how metropolitan councils can encourage Adelaide locals to travel more around their own city and to feel confident about taking their VFR guests (Visiting Friends and Relatives) around the city.

More details on each of the planned events is included in the attachment.

The LGA Secretariat requests the MLGG note these dates.

Financial Implications

The MLGG has previously approved $2,500 per event, totalling $7,500.
**MLGG Future Towns Future Cities Economic Development**

**Think Tanks 2017**

**Think Tank 1 Wednesday 24 May**

“Small Business: Small Business Friendly Local Government Charter”

The Small Business Commissioner, John Chapman has met with the LGA SA to discuss the possibility of establishing a “Small Business Friendly Local Government Charter.”

**What:** MLGG Think Tank “Small Business: Small Business Friendly Local Government Charter”

**When:** Wednesday 24 May 2017

**Where:** TBC

**Why:** To explore the notions and actions for “Look Local”, “Totally Locally” and “Small Business Friendly Local Government”. It will also include an exploration of the Industry Local Government Participation Plan

**Who:** Office of the Small Business Commissioner and the LGASA

**Invitees:** Members of the MLGG (19 Metro Councils), Business and the Office of the Small Business Commissioner (60-100 people)

**Think Tank 2 Wednesday 2 August**

“Innovation & Entrepreneurship: Constructing a metropolitan version of Regional Innovation Economy Report”

The CommBank Regional Insights Report National Report FY17: Regional businesses across Australia are more likely than their metropolitan counterparts to be innovating and “making things happen”, a new report from the Commonwealth Bank has found.

The [Regional Business Insights Report](#) has ranked businesses according to an Innovation Index from 0 to 100 based on 15 core drivers of innovation, covering management capabilities and entrepreneurship behaviours, including ability to focus on core areas, willingness to take risks, and seizing of opportunities.

With a score of 25 determining the “beginning of true innovation”, regional businesses score 25.5 compared to 23.6 for city businesses. The national average is 24.

There is an opportunity to explore an Adelaide metropolitan version of this.

**What:** MLGG Think Tank “Innovation & Entrepreneurship: Constructing a metropolitan version of CommBank Regional Innovation Economy Report”

**When:** Wednesday 2 August 2017

**Where:** TBC
Think Tank 3 Wednesday 4 October

“Tourism and the Tourist Economy: Developing product for Visiting Friends and Relatives”

Based on reading the Western Adelaide draft tourism strategy exploring how metropolitan councils can encourage Adelaideans to travel more around their own city and to feel confident about taking their VFR guests (Visiting Friends and Relatives) around the city.

What: MLGG Think Tank “Tourism and the Tourist Economy: Developing product for Visiting Friends and Relatives”

When: Wednesday 4 October 2017

Where: TBC
4.4 Sustainability

MLGG Annual Priority Report
To: Metropolitan Local Government Group
From: MLGG Executive Committee
(LGA Contact – Victoria Brown, Senior Policy Officer)
Financial Implications: Nil
Meeting: MLGG 10 May 2017
ECM: 647965

Recommendation
That the Metropolitan Local Government Group notes the report.

Discussion
From an economic development perspective, sustainability focuses on growing an economy that builds resilience, uses its resources efficiently, and manages waste responsibly, so that it can sustain its activities in the long term.

The LGA undertakes a range of activities that contribute to sustainable economic growth and that support the MLGG theme of economic development for 2017.

The aim of this report is to provide the MLGG with an overview of activities and how they can contribute to achieving economic development outcomes. The MLGG may consider how it could support and contribute to the success of these activities.

Environmental Planning
Sustainability policies are contained in every council Development Plan and are a main feature of the State’s Planning Strategy, as well as supporting councils own Strategic Plan for the development of physical and community infrastructure.

Currently, the main LGA activity is to advocate for councils as part of the planning reform (State Government's Planning, Development and Infrastructure Act 2016) to ensure that appropriate zoning policies and overlays are built into the new Planning and Design Code that will eventually replace Development Plans.

LGA input into this process ensures sustainability is built into rezoning, development and subdivision, and allows the LGA (in collaboration with councils) to identify appropriate areas for economic development and align local government policy with the State Government Planning Strategy.
**Climate Adaptation**

Local government has taken the lead on adaptation planning, with all councils having developed a Regional Adaptation Plan by the end of 2016. All plans highlight that climatic shifts will slow down economic growth unless decision makers create the right conditions to support an adaptive economy.

An adaptive economy accelerates the development of solutions to climate change that will underpin the growth of sustainable industries. It also encompasses shifting to low carbon/green economies which will increase diversity in the industrial sector, making it more resilient to economic downturns, which will create a more stable jobs market.

**Climate Mitigation**

The State Government is currently investing heavily in attracting low carbon based economic activity to South Australia. It is recognised that energy efficiency is a complementary action to low carbon investment, and that councils have a key strategic role to play in creating the right conditions to support economic growth.

In addition, because of the current high price of electricity and a reduction in the cost of energy efficient technologies, it now makes pecuniary sense for councils to switch to more efficient operating practices.

The LGA is currently in discussions with the State Government to identify the role that the local government sector will play in attracting low carbon investment to the State. In addition, the LGA is working with councils to identify efficiencies in the delivery of council functions and services.

**Climate Risk Management**

Building sustainability principles into council asset management practices will provide the opportunity for councils to forecast the cost of extreme events and incremental changes in the climate, and to plan financially for the cost of clean-ups and repair or replacement of critical infrastructure.

Councils have recently faced financial hardship as a result of damage to coastal infrastructure during the recent extreme storm events in late 2016, with clean-up costs estimated to be in excess of $5 million.

Maintaining attractive locales that attract businesses and people to participate in economic activities (such as tourism and retail) is vital to sustaining economic growth. As such, increasing the capacity of councils to adequately maintain their assets should be a priority.

The LGA is currently working with councils to build climate risk considerations into strategic and operational planning processes. The LGA is also planning to commence a project that will explore sustainable means of addressing future asset management costs associated with changes to the climate.

**Water Management**

Effective water management is vital to achieving environmental sustainability in terms of achieving prudent use of a valuable natural resource, protecting public health and preventing damage to critical infrastructure and property.

The storm events of late 2016 further exacerbated legacy issues related to stormwater management and flooding which prompted the LGA to again raise its concerns with the
State Government regarding water management issues and ambiguity over roles and responsibilities.

As a result, the Minister has resolved to re-establish the Flood Reform Taskforce to examine matters relating to flooding. Through this taskforce, a coordinated approach can be taken to address identified issues. The LGA has also requested a review of the current water and flood management legislative arrangements to identify improvements and will proactively be seeking reform in this area.

**Waste Management**

Reducing the amount of waste that is released into the environment is critical to achieving sustainable outcomes for a number of reasons, including preservation of natural systems and public health and a reduction in greenhouse gas emissions.

In addition, because of the increasing cost of waste disposal, it makes good business sense for councils to streamline waste collection processes and reduce the amount of waste that goes to landfill.

The LGA has continued in its efforts to lobby State Government to provide greater investment to improve waste management practices in the local government sector. These activities recently resulted in the State Government funding eight council waste management projects and agreeing to a review of the Product Stewardship Act 2011.

**Financial Implications**

As noted in the report.
5.1 Public Lighting Update

LGA Business

To: Metropolitan Local Government Group
From: MLGG Executive Committee (LGA Contact – Lea Bacon, Director Policy)
Financial Implications: Nil
Meeting: MLGG 10 May 2017
ECM: 647966

Recommendation

That the Metropolitan Local Government Group notes the report.

Discussion

In 2016, the Metropolitan Local Government Group allocated $80,000 to the LGA to progress public lighting service reforms. These funds were principally used for the appointment of a Public Lighting Project Manager to develop a business case for the provision of alternative public lighting services. Andrew Legrand was appointed to the role on a secondment from the City of Salisbury to lead this work.

The Public Lighting Business Case was presented as a confidential item to the LGA Board in November 2016 and consultation with member councils, including MLGG members, occurred throughout December and January 2017. The LGA Board is continuing to consider this matter in confidence and has received an update on the consultation outcomes along with a progress report on an implementation Business Plan (January 2017) and advice provided by the LGA Audit Committee (March 2017).

While it is still being refined following feedback from the LGA Board, the business case clearly demonstrates that cost savings and other benefits would be realised for member councils with the establishment of a local government owned public lighting company that provides an alternative to the services currently provided by South Australia Power Networks.

It is envisaged that an implementation business plan will be completed by the middle of this year.

The financial contribution from the MLGG and the appointment of Mr Legrand have proven to be instrumental in developing the business case, which points to the delivery of greater efficiencies for councils and communities.

Financial Implications

Nil.
5.2 MLGG Resources in 2017-18

LGA Business

To: Metropolitan Local Government Group
From: LGA Secretariat
(LGA Contact – Stephen Smith, Director Policy)
Financial Implications: To be determined
Meeting: MLGG 10 May 2017
ECM: 649582 Attachment: 650163

Recommendation

That the Metropolitan Local Government Group:

1. notes the report;
2. supports, in principle, an allocation of funding to the LGA Secretariat to meet the resourcing needs of the MLGG in 2017-18; and
3. requests the LGA Secretariat to prepare a business case for MLGG resourcing options to be considered by the MLGG Executive Committee in June 2017.

Discussion

The Metropolitan Local Government Group is established under the LGA Constitution. The Constitution makes provision for the LGA Secretariat to seek funds from the MLGG to support the operations of the Group. This provision has not be enacted in recent years, and is worthy of review to ensure ongoing support for the delivery of an MLGG priority work program.

SAROC and the MLGG

The level of operation support provided to the MLGG by the LGA Secretariat is often compared with the LGA’s role in administering the South Australia Regional Organisation of Councils (SAROC). While many of the administrative functions are the same in terms of meeting coordination and support, agenda preparation and minute taking; the MLGG does not have the benefit of a regional LGA structure which includes dedicated ‘executive officers’ to draw from for the purposes of report writing, research, project management, event coordination and other activities.

A summary of the support provided to both the MLGG and SAROC is outlined as an attachment for Members’ information. The LGA is currently preparing costings for these various roles.
Regional LGA Organisations

Comparisons are also drawn between the MLGG and Regional LGAs. For the purposes of the LGA Constitution, the MLGG and the six regional LGAs have similar roles and functions. Each Regional LGA is managed independently of the LGA and is structured and resourced according to the functions and priorities selected by the region.

Regional LGAs employ their own CEO or Executive Officer and several also employ policy, project and support staff to deliver on the priority projects and initiatives determined by the constituent councils.

Like the MLGG, the Regional LGAs also receive an annual allocation of Regional Capacity Building funding through the Local Government Research and Development Scheme. Regional LGAs also receive funding through the LGA Outreach Program, which enables Regional LGAs to assist with the delivery of projects, programs, training etc within the regions on behalf of the LGA.

The balance of their funding is provided by the constituent councils through annual subscriptions. A summary is provided below of the council contributions to each Regional LGA and the MLGG in 2015/16. Data from the Spencer Gulf Cities region is currently being sourced.

<table>
<thead>
<tr>
<th>Region</th>
<th>Member Contributions</th>
<th>No. Councils in Region</th>
</tr>
</thead>
<tbody>
<tr>
<td>MLGG</td>
<td>$38,726</td>
<td>19 councils</td>
</tr>
<tr>
<td>Southern &amp; Hills</td>
<td>$73,500</td>
<td>7 councils</td>
</tr>
<tr>
<td>Limestone Coast</td>
<td>$670,375</td>
<td>7 councils</td>
</tr>
<tr>
<td>Eyre Peninsula</td>
<td>$151,423</td>
<td>11 councils</td>
</tr>
<tr>
<td>Murraylands &amp; Riverland</td>
<td>$144,410</td>
<td>8 councils</td>
</tr>
<tr>
<td>Legatus (Central Region)</td>
<td>$154,140</td>
<td>15 councils</td>
</tr>
</tbody>
</table>

MLGG Resourcing Requirements

As detailed in the attached document, the LGA Secretariat provides support to the MLGG through a range of functions. This support has been provided through a range of models funded by the MLGG in the past, including:

- Dedicated Executive Officer role - LGA employee;
- Dedicated Executive Officer role - external consultation; and
- Dedicated policy/project role - LGA employee.

The MLGG does not currently have a recognised ‘Executive Officer’, with responsibility for managing the MLGG falling to an LGA Director and occurring under the direction of the CEO. Delivery of the MLGG work program requires input from the LGA’s specialist policy staff to prepare reports and manage or undertake projects. There are strong benefits in having LGA staff support the MLGG in this way and it creates strong links between the respective work programs, reduces duplications and contributes to sector-wide policy development. In recent years no costs have been recovered from the MLGG for this resourcing support.
In reviewing 2016/17 activities and preparing a draft LGA 2017/18 Annual Business Plan and Budget, it has been noted that the current level of resourcing provided to the MLGG is being sourced from within the Secretariat rather than from within the regional structures / framework established under the LGA Constitution.

An example of this is the additional Project Officer role engaged by the Secretariat in 2016 to address a resource shortage, particularly in the area of economic development. A significant amount of the work performed in this role has been dedicated to progressing MLGG initiatives such as:

- Coordinating Think Tank programs;
- Future Towns/Future Cities workshops;
- Writing, consulting on and finalising the Business Engagement and Case Management papers;
- Coordinating local government tourism activities; and
- Researching and preparing reports on various issues requested by the MLGG.

The LGA committed to funding this position for 12 months, up to 30 June 2017. Due to new and emerging priorities for local government and the LGA, funding for this position will not be continued in 2017/18.

This will have an impact on the capacity of the LGA Secretariat to support the effective delivery of an MLGG work program.

To address this issue, it is recommended that a business case be developed to explore a number of options for providing adequate resource support to the MLGG. It is proposed that a business case will look at the pros and cons of the following options:

1. Do nothing;
2. Engage an independent MLGG Executive Officer;
3. MLGG fund a position within the LGA;
4. Funding agreement between the MLGG and LGA;
5. Fee for service model; and
6. Other suggested options of MLGG.

The business case will be developed and presented to the MLGG Executive Committee in June for consideration.

**Financial Implications**

The MLGG currently has a strong financial position, with accumulated reserves of approximately $125,000. As outlined in the budget report in this agenda, the MLGG will be eligible for a further allocation of Regional Capacity Building Funding in 2017 and further income will be available through council contributions for 2015/16 and 2016/17. This will increase the available budget to approximately $241,000.

The financial implications of resourcing the MLGG will be further investigated through the development of a business case.
# LGA Support of SAROC and MLGG

<table>
<thead>
<tr>
<th>SAROC</th>
<th>MLGG</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Structure</strong></td>
<td><strong>Structure</strong></td>
</tr>
<tr>
<td>Meeting of the Chairs and Executive Officers of the Regional LGAs</td>
<td>Meeting of the 19 Mayors and CEOs</td>
</tr>
<tr>
<td>SAROC meets every 2 months to coincide with LGA Board meetings</td>
<td>MLGG meets every 2 months</td>
</tr>
<tr>
<td>Regional LGA Executive Officers have regular informal meetings (self-managed)</td>
<td>MLGG Executive committee comprising 6 Mayors and CEO representative, meets every 2 months</td>
</tr>
<tr>
<td><strong>Business</strong></td>
<td><strong>Business</strong></td>
</tr>
<tr>
<td>Business for SAROC consideration developed through Regional LGA resolutions and reports prepared by Executive Officers and occasional LGA Secretariat staff</td>
<td>MLGG has the endorsed theme ‘Economic Development’ incorporating smart city thinking, City deals, energy and sustainability as key activity areas for 2017. Implementing and reporting on these activity areas are undertaken through the LGA Secretariat. In addition to the delivery of its own priorities and actions plans through the LGA Secretariat, the MLGG also refers additional matters requiring an endorsed position or action to the LGA Board.</td>
</tr>
<tr>
<td>SAROC does not have priorities, actions plans and does not undertake projects.</td>
<td>In addition to the delivery of its own priorities and actions plans through the LGA Secretariat, the MLGG also refers additional matters requiring an endorsed position or action to the LGA Board.</td>
</tr>
<tr>
<td>SAROC refers matters requiring an endorsed position or action to the LGA Board.</td>
<td></td>
</tr>
<tr>
<td><strong>LGA Secretariat Support Provided:</strong></td>
<td><strong>LGA Secretariat Support Provided:</strong></td>
</tr>
<tr>
<td>1. Executive Officer (Lea Bacon)</td>
<td>1. Executive Officer (Stephen Smith)</td>
</tr>
<tr>
<td>2. SAROC Administration – agenda preparation, minute taking, resolution report for LGA Board, meeting coordination</td>
<td>2. MLGG Administration – agenda preparation, minute taking, resolution report for LGA Board, meeting coordination</td>
</tr>
<tr>
<td>3. LGA comments on reports submitted by Regional LGAs</td>
<td>3. MLGG Executive Administration</td>
</tr>
<tr>
<td>4. Limited report writing</td>
<td>4. LGA comments on reports submitted by metro councils</td>
</tr>
<tr>
<td><strong>Approximate Time Contribution (annual)</strong></td>
<td><strong>Approximate Time Contribution (annual)</strong></td>
</tr>
<tr>
<td>Administration- 138 hours</td>
<td>Administration- 225 hours</td>
</tr>
<tr>
<td>Non-administrative- 204 hours</td>
<td>Non- administrative- 957 hours</td>
</tr>
<tr>
<td><strong>Total- 342 hours</strong></td>
<td><strong>Total- 1182 hours</strong></td>
</tr>
</tbody>
</table>
6.1 MLGG Budget Report May 2017

LGA Business

To: Metropolitan Local Government Group
From: MLGG Executive Committee
(LGA Contact – Stephen Smith, Director Policy)

Financial Implications: (if no financial implications, write Nil)
Meeting: MLGG 10 May 2017
ECM: 649982

Recommendation

That the Metropolitan Local Government Group

1. notes the budget position of the MLGG as at 31 March 2017; and
2. notes that invoices for 2015/16 and 2016/17 MLGG contributions will be provided to metropolitan councils in July 2017.

Discussion

The following table provides a summary of the MLGG’s finances for the period 1 March 2017 to 31 March 2017.

MLGG Financial Position:
Opening balance: $113,098
Closing balance: $151,256*

<table>
<thead>
<tr>
<th>Explanation</th>
<th>Expenses</th>
<th>Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting &amp; workshop costs</td>
<td>$839.05</td>
<td></td>
</tr>
<tr>
<td>Contribution from LGR&amp;DS for Regional Capacity Building Project</td>
<td></td>
<td>$38,997</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$839.05</strong></td>
<td><strong>$38,997</strong></td>
</tr>
</tbody>
</table>

*Additional funding of approximately $77,000 will be available in 2017 through the payment of the co-contributions for 2016/17 and 2015/16 from member council (see below)
**Endorsed Activities**
The MLGG has previously endorsed funding for the following activities, which are yet to incur expenses.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MLGG Think Tanks</td>
<td>$7,500</td>
</tr>
<tr>
<td>Tourism Forum</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

**Activities seeking endorsement**
The report on Smart Cities and City Deals included in this agenda is seeking an allocation of $10,000 for a Smart Technologies audit and report.

**Regional Capacity Building Funding**
Each year the MLGG has been eligible for Regional Capacity Building funding from the Local Government Research and Development Scheme. This funding (which must be matched by contributions from metropolitan councils) is used to progress MLGG priority actions and projects. The grant for the 2016/17 financial year was $38,997.

In 2015/16 the MLGG did not spend the total grant and the balance was carried forward to the 2016/17 year. In 2016/17, the total grant (including the balance carried forward from 2015/16) has been spent on the following projects:

- Precinct Planning Guidelines;
- Heritage and Character Position Paper;
- Regional Planning Discussion Paper;
- Public Lighting Business Case; and
- Economic Development Think Tanks.

A report on the use of these funds will be provided to the Local Government Research and Development Scheme at the end of the financial year, in accordance with the conditions of the Regional Capacity Building grant.

**Council Co-Contributions**
The annual Regional Capacity Building grant must be matched with contributions from metropolitan councils. The contributions from councils are calculated on the same basis as the LGA Subscriptions. Contributions from councils are sought retrospectively at the end of the financial year.

As the MLGG has limited expenditure in 2015/16 and did not use the full allocation of Regional Capacity Building funds, contributions from councils for this financial year have been delayed.

Now that these funds have been used and acquitted, contributions for councils for 2015/16 and 2016/17 will be sought from metropolitan councils in July 2017.

**Financial Implications**
As noted in the report
7.1 2017/18 SLRP Funding Recommendations

Urgent Business Affecting Metropolitan Councils

To: Metropolitan Local Government Group
From: MLGG Executive Committee
(LGA Contact – Danielle Bailey, Administration Coordinator)
Financial Implications: Nil.
Meeting: MLGG 10 May 2017
ECM: 649963 Attachment: 45554

Recommendation

That the Metropolitan Local Government Group:

1. receives a verbal update;
2. notes the recommendations (as tabled) made by the Metropolitan Strategic Roads Committee to the Local Government Transport Advisory Panel for 2017/18 SLRP funding;
3. requests that the CEOs of metropolitan councils advise their staff of the recommendations made to the Local Government Transport Advisory Panel;
4. notes the SLRP approval process documented within the report; and
5. notes the process to fill the position being vacated by Mr Britt Gowing on the Metropolitan Strategic Roads Committee.

Discussion

SLRP process and funding recommendations

On 7 February 2017 the LGA issued Circular 6.9 advising that the 2017/18 funding round for Special Local Roads Program (SLRP) funding was open. The Circular stated that Regional LGAs and the MLGG were to submit applications for their regions to the Local Government Transport Advisory Panel (LGTAP) by 30 April and that councils should contact their respective Regional LGA or the MLGG to ensure that they are aware of the application process and timeframes required by the region so the region can in turn meet the LGTAP timeframe.

Following the distribution of the Circular, an email was sent to all metropolitan CEOs and copied to their Executive Assistants, explaining the process and timelines for metropolitan applications, and asking for metropolitan applications to be sent to the LGA by 15 March 2017 so that they could be considered by the Metropolitan Strategic Roads Committee (MSRC). A report was also provided to the MLGG at its 8 March 2017 meeting outlining the process and timeframes for metropolitan applications.
The Metropolitan Local Government Group has established the MSRC to effect a formal regional assessment process for deliberation of strategic metropolitan road funding priorities.

The MSRC met on Wednesday 12 April 2017 to consider the 11 applications received by metropolitan councils by the 15 March date. The recommendations made by the MSRC to LGTAP are attached for the information of the Metropolitan Local Government Group.

On Friday 28 April 2017, the LGA received three applications from two metropolitan councils for SLRP funding.

As the process set out in the Terms of Reference for the MSRC had already been completed at the time the additional applications were received by the LGA, the MSRC determined via email to review those applications and amend their recommendations to LGTAP.

Communications to councils about SLRP processes and timeframes will be reviewed to ensure greater clarity.

**Approval Process**

Councils are reminded about the approval process and indicative timeframe for the SLRP:

Step 1: The LGA will call for submissions (completed)

Step 2: Regional LGA’s and the Metropolitan Strategic Roads Committee will provide deadlines to Councils (completed)

Step 3: Councils will complete applications (following LGTAP guidelines) which will be forwarded to their Regional LGA or MSRC (completed)

Step 4: The Regional LGA or MSRC will then assess and forward prioritised funding applications to LGTAP in April (completed)

Step 5: LGTAP will make its recommendations to the LGA Board in July

Step 6: LGA Board recommendations will be provided to the Grants Commission for its consideration in June/July

Step 7: The Grants Commission will forward its recommendations to the State Minister for Local Government for his endorsement and the State Minister will forward the recommendations on to the Federal Minister for approval in July/August.

Step 8: The Minister will make announcement of projects via letter to Councils (August/September)
Process to fill vacant position on MSRC

The Metropolitan Strategic Roads Committee membership is comprised of five persons, consisting of:

- one Elected Member representative from metropolitan Councils north of the River Torrens (Currently Cr Mark Groote, City of Prospect);
- one officer representative from metropolitan Councils north of the River Torrens (Currently Mr Robert Tiggemann, City of Port Adelaide Enfield);
- one Elected Member representative from metropolitan Councils south of the River Torrens (Currently Cr George Demetriou, City of West Torrens);
- one officer representative from metropolitan Councils south of the River Torrens (Vacant, previously Mr Britt Gowing, City of Onkaparinga); and
- one officer representative from the Adelaide City Council (Position vacant, Adelaide City Council currently undertaking a process to fill this position).

Mr Britt Gowing tendered his resignation from the MSRC at its last meeting on 15 April 2017 due to his retirement from the City of Onkaparinga. It is now necessary to seek nominations from councils south of the River Torrens to fill the officer representative position that is now vacant.

The Metropolitan Local Government Group is asked to note the following process in order to fill the vacant position:

- an email will be sent by the LGA Secretariat to the CEOs of councils south of the River Torrens, (being City of Onkaparinga; City of Marion; City of Holdfast Bay; City of Mitcham; City of Unley; City of West Torrens; and City of Burnside), seeking nominations for a council officer to sit on the MSRC;
- if one nomination is received, that person will be appointed to the MSRC;
- if more than one nomination is received, the officers nominated will be asked to submit a brief summary of their reason for nominating and their qualifications;
- nominee summaries will be emailed to the CEOs of the abovementioned councils who will be asked to vote on the nominations received;
- the nominee with the highest number of votes will be declared appointed to the MSRC.

The time commitment for members of the MRSC is low, with generally one meeting per year plus time to read SLRP applications. Meetings usually run for a maximum of two hours.

The Terms of Reference for the MSRC are attached for information.
Introduction
The Metropolitan Local Government Strategic Roads Committee (MSRC) is established to effect a formal regional assessment process for deliberation of strategic metropolitan road funding priorities. All metropolitan Council applications for funding submissions to Special Local Roads are to be submitted through the MSRC assessment format.

Metropolitan Council Membership
Reference to metropolitan Councils shall include those Councils which collectively constitute the Metropolitan Local Government Group as identified in the LGA Constitution and as amended from time to time.

Funding Process
Funding for strategic local roads in South Australia is made available under the South Australian Special Local Roads Program.

Funding for the Special Local Roads Program is provided from:
- 15% of Identified Local Road Grants; and
- 15% of Roads to Recovery 2.

Funding is also available under the Strategic Pool of Roads to Recovery 2.

The Local Government Transport Advisory Panel (LGTAP)
The Local Government Transport Advisory Panel (LGTAP) has previously been established to consider submissions for strategic road funding under the Special Local Roads Program (SLRP) and the strategic pool of Roads to Recovery 2 (R2R2).

The Local Government Transport Advisory Panel (LGTAP) annually calls for submissions from Regional Local Government Associations for projects to be funded under the Special Local Roads Program.

Regional strategic projects submitted are assessed under the “fit for purpose” categories of freight, tourism and social.

The Metropolitan Local Government Strategic Roads Committee (MSRC)
The Metropolitan Local Government Strategic Roads Committee (MSRC) is now established to provide advice to the Local Government Transport Advisory Panel (LGTAP) for the recommendation of strategic metropolitan road funding projects under SA Special Local Roads Program.

Process
Following written request from the LGTAP to the Metropolitan Local Government Group a call will be made to metropolitan Councils for strategic road funding applications.

The MSRC will consider applications from metropolitan Councils or consortiums of metropolitan Councils and propose a program of works across Adelaide for allocation of funding.

MSRC in making its recommendations will give due weight to
- The prioritisation scores awarded to individual applications through a computer based scoring system, originally developed by the SA Grants Commission. The scoring
system provides a numerical score based on inputs including traffic volume and equivalent standard axle figures.

- The Strategic Roads Hierarchy for metropolitan Adelaide, developed in 2009/2010
- State Government planning documents.

**Membership**
The MSRC members will be appointed by the Metropolitan Local Government Group and/or the Metropolitan Local Government Group Executive Committee. The MSRC will have membership of five persons, consisting of,

- one Elected Member representative from metropolitan Councils north of the River Torrens;
- one officer representative from metropolitan Councils north of the River Torrens;
- one Elected Member representative from metropolitan Councils south of the River Torrens;
- one officer representative from metropolitan Councils south of the River Torrens; and
- one officer representative from the Adelaide City Council.

The MSRC may appoint its own Chairperson and determine its own meeting procedures.

**Executive Support**
Executive support for the Committee will be provided by the LGA. Executive support shall be non voting.

**Reporting**
The outcomes of MSRC deliberations will be provided to the Metropolitan Local Government Group.

**Review**
The membership and terms of reference of the MSRC will be reviewed from time to time as determined by the MLGG.